

YACHATS RURAL FIRE PROTECTION DISTRICT
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF MARCH 14, 2022

Call to Order: Vice President Betty Johnston at 10:31 AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Betty Johnston, Drew Tracy, Donald Tucker, and Ed Hallahan; FF/Paramedic Joe Schwab an FF/EMT Seth Hedin; Assistant to District Administrator Shelby Knife and District Administrator & Fire Chief Frankie M Petrick. President Guenther was not in attendance.

Agenda changes or additions: None.

Guests: Jordan Essoe (covering for Yachats News) and Bob Bennett

Public Input: None given.

Minutes: The minutes of the Regular Meeting of February 28, 2022 were approved as emailed.

Liaison Report: Bennett reported Emergency Preparedness Committee is meeting to discuss new Conexes at locations within the city. The city is quite busy of late and the discussion of placement of those may take some time.

Correspondence: Our insurance company Wilson Heirgood Associates, sent their annual forecast and those figures are the ones Petrick will use for budget purposes. For those items that are without a forecast, she will use 2% or 3% as seems fit. As additional information comes in, we may have to adjust those that are 2% and 3% to a higher number.

Letter from Fire Defense Board Chief, Bryan Daniels, addressing some concerns about how the Mutual Aid Agreement works and how it might impact the two fire agencies to the north. Basically, we send what we have if what we have is what is needed. That has always been true. Director Tracy asked how that works on a day-to-day basis. Petrick advised that we send what we can letting the agency that is asking know we may need a couple of firefighters added to our crew when we arrive on scene.

Director Johnston sent Marilyn McKinnon a letter offering her a spot on the Budget Committee. She replied that she was on vacation and would let us know in a couple of weeks. Nothing has been heard from her at this time. Director Tucker asked if we usually advertise for a committee member. Petrick advised that we have not had to do so in the past, but we will post a notice on our web page as well as at the post office in the near future. Director Tucker mentioned that maybe Yachats News might mention it as well.

Equipment Maintenance: The crew continues to work on the 1994 Spartan. She should be ready to go as soon as the ordered equipment arrives.

Training Team Report: The crew has been working on knots and how to anchor rope systems. There is also an upcoming burn-to-learn in Amity that some of our crew will be attending. It is hard to get an opportunity to do live fire training and Amity Fire has offered for us to attend. We appreciate that. Thank you, FF/Paramedic Larmi!

Activity Report: Report is attached to these minutes.

Old Business: None presented.

District Administrator/Fire Chief Report: Discussion about the information received from SDAO. Petrick has found that the information we receive from them has been accurate in the past but we will follow up as needed to complete our budget.

Employee wages were discussed. Petrick is concerned about losing folks to higher paying jobs and/or having folks look closer to where they live due to the raising gas prices. Some discussion but no answer to the problem was put forth.

Our ambulance bid was submitted to Lincoln County Emergency Services on February 28th and we received confirmation from Lincoln County Legal that they received it from Emergency Services.

We also submitted our grant application for Preparedness as we have in the past. A copy of that request is in the Board packet for information.

Director Tracy had asked if SDAO would do an assessment of South Lincoln Ambulance similar to the one done by SDAO for YRFPD. Shelby contacted SDAO and the answer is SDAO only does assessments for their members. Much discussion held about how SLA interfaces with YRFPD and why the two entities are not one. Further discussion will be held after the budget is completed.

Petrick has talked to USFS about the trail and at this time is waiting for a draft of whatever they need to prepare for us to look at. When we receive that Petrick will confer with legal before we go any further. The plan for the trail is a good idea and should be minimal maintenance after the trail is cleared this year.

New Business: Each year SDAO sends out a “Best Practices” form for us to fill out to maintain our “rate lock”. This year the focus is for Board Member training. The training is on line and is included in you packet. Completing the “Best Practices” allows us a discount on our insurance package.

ONGOING BUSINESS:

Petrick asked for a discussion about the placement of a Conex on YRFPD property by the city. Petrick believes that one could be placed by the city and still have room for one for YRFPD if one might be needed in the future. Petrick would like to have it on record that the Board agrees. Director Hallahan moved to approve the concept of a conex placed by the city on

YRFPD property for emergency preparedness. Director Tracy seconded. Motion carried unanimously. We would need a memorandum of understanding about what is what and Petrick will contact legal counsel about the necessary paperwork when appropriate.

Budget schedule was reviewed and the 1st budget committee meeting will be on April 25th @ 10:30 AM and the second meeting will be on May 23rd at 10:30 AM. All Budget Committee Meetings are open to the public and they are invited to attend.

Knife talked to Luke in Gomberg's office. Luke wasn't sure what they might be able to do, if anything but will do a little research and get back to us.

Discussion about the new ambulance staffing agreement between YRFPD and South Lincoln Ambulance. Petrick has budgeted 18,000 for the new agreement of 7/01/2022 to 06/30/2023.

Disbursements: The bills were not reviewed as they were not submitted. Petrick will email a copy later today. Petrick did report that we received a refund check for the bond we had to pay to ODOT to rework our driveway for the new building.

Adjournment: As there was no further business the meeting was adjourned at 12:12 PM. The next meeting will be at 10:30 AM on March 28, 2022.

Minutes written and prepared by _____.
Frankie M Petrick

Director

Director