

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF JUNE 13, 2022

**Call to Order:** President Katherine Guenther at 10:30 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston, Drew Tracy, and Ed Hallahan; FF/Paramedics Joe Schwab and Mo Larmi; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. Director Tucker was not in attendance.

**Agenda changes or additions:** None.

**Guests:** Quinton Smith; Liaison Bob Bennett

**Public Input:** None.

**Minutes:** The minutes of the Budget Committee and Regular Meeting of May 23, 2022 were emailed and approved as presented.

**Liaison Report:** Bennett reported that the Preparedness Fair was well attended in spite of the weather. He wanted to thank the district for their part in the Fair, as well as letting us know that the new web site looks nice and is easy to use.

The MOU for the Conex placement at YRFPD is under review by the city at this time. Knife reported that he met with Mary Beth about the a preplan for placement of tents on the property.

**Correspondence:** None received.

**Equipment Maintenance:** Tom Barr was back to finish up the annual equipment checks on the apparatus. He has Unit 9, Unit 12, Unit 14, Unit 15 and Unit 16 inspected and serviced. Unit 11 is also completed with only Unit 10 left to do.

**Training Team Report:** We will be working from now to December on recertifying the firefighters for their biennial review.

**Activity Report:** The April and May activity reports are attached to these minutes. We also added a new category for calls to assist other agencies outside of our district.

**District Administrator/Fire Chief Report:** Petrick reported the district received notice that we were awarded the Oregon State Fire Marshal Wildfire Season Staffing Grant in the amount of \$35,000. This is a grant for personnel costs including: students/interns, paid volunteers, extra shifts/overtime for career firefighters for the 2022 Fire Season. We may get the funds in June, but more likely in July.

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Petrick spoke with ODF about authorizing burning brush piles within the fire district. The outcome of that conversation is to engage DEQ, ODF and YRFPD in a meeting to discuss further. We will check with Gomberg's office to see if they can help in any way.

**Old Business:** None brought forth.

**Ongoing Business:** The Directors watched the second in a series of SDAO board trainings called Boardmanship 301. It was presented by George Dunkel with Special Districts Association of Oregon. The third part will be on July 11<sup>th</sup>. Director thanked Knife and Petrick for the classes that are being presented by SDAO as we are not able to send all our Board away to classes.

The board discussed the LOT rate and Director Hallahan reminded the Board that they asked for a bare bones budget and that is what we have. We need to think about what we are leaving out when deciding the amount for the upcoming LOT. Further discussion was held. Director Tracy moved to ask the voters for a new LOT of \$1.59 per thousand dollars of valuation for a period of five years and to prepare the necessary paperwork for the measure to appear on the November ballot. Director Hallahan seconded. Motion carried unanimously.

The board reviewed the proposed COLA and base rate information presented by Petrick. Discussion was held. No raises were given for the December – May period. The Board would like to help make the Crew “whole” for that time period. Director Hallahan moved to accept the bonus amount intended to make the crew “whole” in the amount of \$7,328.00 (4.9% increase) as presented by the District Administrator. Director Tracy seconded. Motion carried unanimously.

A new wage scale dated 05/23/2022 for new hires was reviewed as well as a new wage for current employees. Director Hallahan moved to adopt the new hire wage scale immediately and the wage scale for current employees effective July 1, 2022. Director Johnston seconded. Motion carried unanimously.

**New Business:** No new business.

**Disbursements:** The bills were reviewed. Director Hallahan moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 11:41 AM. The budget hearing and regular meeting will be at 10:30 AM on June 27, 2022.

Minutes written and prepared by \_\_\_\_\_.

Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

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