

YACHATS RURAL FIRE PROTECTION DISTRICT
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF FEBRUARY 28, 2022

Call to Order: Vice President Betty Johnston at 10:30 AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Betty Johnston, Drew Tracy, Donald Tucker and Ed Hallahan; Assistant to District Administrator Shelby Knife and District Administrator & Fire Chief Frankie Petrick. President Guenther was not in attendance.

Agenda changes or additions: None.

Guests: Quinton Smith, Liaison Bob Bennett, Will Sanning, Daniel Loewen and Joe Schwab.

Public Input: None given.

Minutes: The minutes of the Regular Meeting of January 24, 2022 and the Special Meeting of February 8, 2022 were read and approved as read.

Liaison Report: Bennett asked if the Tsunami assembly area sign had been erected yet. Petrick reported that it has not, but we have the post now and will get it erected very soon.

Bennett talked about whether or not we need to have a document with the City, with COCRFD and Seal Rock Fire that concerns the funding given to the South County CERT Organization. Currently South County CERT provides a list of what they would like to purchase and COCF&RD put that in their budget. We could do the same with YRFPD (except not this year), and SLA as well.

Correspondence: Letter from Marilyn McKinnon. Director Tucker asked that the Board Vice President send McKinnon a letter via email post haste advising her of an open spot on the upcoming Budget Committee. The Board concurred. Answers to her questions will be addressed in a separate document and we will get that out this week.

A call from Tracy Crews, Emergency Preparedness Committee for City of Yachats, was received indicating possible placement of a conex on YRFPD property between the auxiliary building and the generator. We would have the obligation to pay for power usage, but would not have a cost for some other entity to place it and maintain it. Knife confirmed that there is space for an additional conex if YRFPD wished to have one as well. Petrick asked the Board to ponder the question and bring back questions or thoughts at the next meeting.

Bennett reported that the Emergency Preparedness Committee has already talked to the Memorial Cemetery Association about putting a conex on that property. The original one that CERT had put there is gone and it did not have electricity to it.

Equipment Maintenance: The crew continues to work on the 1994 Spartan. We ordered some

necessary appliances and tools and they should be here soon.

Training Team Report: Part of the crew has been doing low angle rope training with COCF&RD, as well as inhouse training at our station.

Activity Report: Report is attached to these minutes.

Old Business: None presented.

District Administrator/Fire Chief Report: Petrick presented a summary of the current income and expense status (copy attached to these minutes). It shows funds expended to date and how much is expected to be needed until 06/30/2022. Petrick is looking for some indication from the Board as relates to the upcoming budget needs. She has contacted the list of public budget committee members and has asked their availability for this year including the info about more meetings. Two member's terms have expired and we may be looking for new members. Word of mouth is needed about the upcoming meetings so we have some opportunity for input from others besides the budget committee.

At this point Petrick is awaiting new information about worker comp rates, insurance liability forecast, PERS. Also presented was a worksheet about the wage expense projection for the upcoming budget year.

Petrick submitted a copy of an assessment by Daniel Olsen, Senior Consultant for Special Districts of Oregon. In October Quinton Smith asked if we had thought about asking for a consult with another agency. In late October we contact SDAO for a cursory assessment of YRFPD. Petrick asked for input from Directors concerning the assessment at the next meeting.

Director Tracy would like to see a similar assessment of South Lincoln Ambulance, Inc. Director Hallahan believes that may not be a "freebie" but Petrick will contact SDAO and find out.

Director Tucker would like to see our web address on correspondence going forward from today. The Board concurred and Petrick and Knife will address that issue today.

The application for ASA 5 is headed to Lincoln County Emergency Manager today as it is required to be there on March 1st.

The proposed budget timeline was presented and modified to have two Budget Committee Meetings. Timeline attached to these minutes.

Liaison Bennett asked if YRFPD contacted Representative Gomberg's office as was planned in the February 8th minutes. Knife has a call into him as we speak.

New Business: Petrick reported that she had a conversation with USFS about the agreement to tie a trail through YRFPD to the Ya'Xaik Trail. She also talked to our insurance company. They are comfortable with it, but wanted to caution us that traffic over the trail may increase going forward and we want to be sure that the pathway of the trail does not interfere with our firefighting/medical response. Petrick will get a copy of the agreement from USFS before calling legal counsel, but Petrick has no reservation about going forward with the plan.

Discussion about the rate of the LOT that will be going forward to the voters in November was held. Some figures put forward were 1.52 to 1.59 with the group referencing the

Five-Year Financial Plan that was done on 03/21/2021. The Board will continue to look at rising cost due to inflation and wants input from the public.

Petrick handed out the Ambulance Staffing/Operations Agreement. Petrick asked for input from Directors concerning the agreement and it would be discussed at the next meeting.

Ongoing Business: Petrick has talked to our insurance company about the trail as well as with Kraig Lindelin with USFS. Insurance company just wants us to be sure that we take into consideration the yearly use of the trail and how we might be impacted by folks tramping thru the property. Petrick has not talked to legal yet but will do so after having the proposed agreement in hand.

Disbursements: The bills were reviewed. Director Hallahan moved to pay the bills. Director Tucker seconded. Motion carried unanimously.

Adjournment: As there was no further business the meeting was adjourned at 12:43 PM. The next meeting will be at 10:30 AM on March 14, 2022.

Minutes written and prepared by _____.
Frankie M Petrick

Director

Director