

0YACHATS RURAL FIRE PROTECTION DISTRICT
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF JULY 10, 2023

Swearing in of Directors: Knife swore in Directors Katherine Guenther and Drew Tracy.

Call to Order: President Katherine Guenther at 10:32 AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Betty Johnston, Drew Tracy, Donald Tucker and Ed Hallahan; Hanna Rocco, FF/Paramedic; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

Election of Officers: President Guenther opened the election of officers. Director Hallahan moved to keep the current slate of officers; Director Guenther as President, Director Johnston as Vice President and Director Hallahan as Secretary/Treasurer. Director Tracy seconded. Motion passed unanimously.

Agenda changes or additions: None.

Guests: Garret Jaros from Yachats News; Jordan Essoe, Katrina Essoe, Dennis Iverson, Susie Iverson, Clifford Bidgood, Gabe Essoe and Kelly Essoe from the Tenmile community; James Sanders and Mary Reeves from South County CERT.

Public Input: Jordan Essoe spoke for the group from Tenmile. They opened discussion about the possibility of annexing into the fire district. Essoe stated most of the residents in the Tenmile area would like to annex. Essoe read three letters of support from people who could not attend the meeting. Those are attached to these minutes. Petrick talked about the expense associated with a station and engine as well as property taxes. The Board requested Petrick to research and report back about what possibilities might be available. Petrick asked Essoe to determine a boundary line for the proposed annexation. Iverson was grateful to everyone who responded to the fire last week and gave a huge “thank you” to the staff.

Sanders introduced himself and Reeves. He also presented Petrick with a list of names and phone numbers of the CERT members in the Yachats area so they can be of service when needed.

Minutes: The minutes of the June 26th Budget Hearing & Regular Meeting were approved as presented.

Liaison Report: Alex Cox reported the connex has been delivered and placed at the station. He is working on purchasing paint to match the building and getting it painted.

Correspondence: Petrick distributed a letter from Chief Murphy, Newport Fire about the wildland fire at Pacific Coast Highway and SW Whitecap Drive. A copy is attached to these minutes.

Director Johnston read a Facebook post from Tracy Crews. A copy is attached to these

minutes.

Equipment Maintenance: The donated SCBA compressor has been moved into place and connected to electricity. We are waiting for Annas Consulting to finish installation. Petrick advised the old SCBA compressor will need to be declared surplus at a future meeting.

Training Team Report: All the wildland staff are up to date with training.

Activity Report: The June activity report is attached to these minutes.

District Administrator/Fire Chief Report: Petrick reported staff has been busy with 2 major structure fires and a 1.5-2 acre wildland fire.

Old Business: None

Ongoing Business: Petrick reported the crew is continuing to work on the Yachats River Road prefire planning.

New Business: Knife informed the board we need to submit a Notice of Measure Election to the Lincoln County Clerk by August 18th for the \$.61/\$1000 LOT renewal. The board will decide at the next meeting whether to keep or increase the LOT renewal amount. Kelley Essoe discussed the idea of creating a GoFundme page to raise money for the department. Petrick is going to look into the possibility of having a page.

Petrick discussed the need to adjust accounts at the end of the year. Director Hallahan moved to adjust the following accounts:

In Personal Services: Decrease 902 (medical insurance) by \$15,000 and 903 (PERS) by \$22,600.

Increase 901 (payroll expense) by \$25,000 and 905 (payroll taxes) by \$4,500 and 911 (workers compensation) by \$8,000 and 913 (volunteer benefits) by \$100.

In Material and Services: Decrease 921 (dispatch services) by \$6,000 and 940 (misc. small equip. and supplies) by \$5,000 and 944 (volunteer response gear) by \$1,200 and 947 (grant expense) by \$7,000 and 934 (audit & legal) by \$100 and 933 (insurance & bonds) by \$2,500 and 948 (disaster prep) by \$2,500.

Increase 927 (equipment maintenance) by \$11,000 and 931 (training & education) by \$1,200 and 944B (employee response gear) by \$7,000 and 932 (dues, conventions, publications) by \$100 and 928 (non major bldg. & grounds maintenance.) by \$2,500 and 924 (office) by \$2,500.

Director Johnston seconded. Motion carried unanimously.

Disbursements: The bills were reviewed. Director Johnston moved to pay the bills. Director Hallahan seconded. Motion carried unanimously.

Adjournment: As there was no further business the meeting was adjourned at 12:01PM. The next regular meeting will be held at 10:30 AM on July 24, 2023.

Minutes written and prepared by _____.

Frankie Petrick

Director

Director

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July 10, 2023