

YACHATS RURAL FIRE PROTECTION DISTRICT  
2056 Hwy 101 N, PO BOX 1  
YACHATS, OREGON 97498  
Tel. 541-547-3266 Fax 541-547-4257  
E-mail [yrfpd@peak.org](mailto:yrfpd@peak.org)

MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF JANUARY 10, 2022

**Call to Order:** Vice President Betty Johnston at 10:30 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Betty Johnston, Drew Tracy, Donald Tucker and Ed Hallahan; Assistant to District Administrator Shelby Knife and District Administrator & Fire Chief Frankie Petrick. President Guenther was not in attendance.

**Agenda changes or additions:** None.

**Guests:** Quinton Smith, Liaison Bob Bennett.

**Public Input:** Quinton Smith spoke as a district patron and felt that YRFPD needs to sort out the issue with South Lincoln Ambulance; perhaps get someone from PWA to come down and explain about finances, suggested that a financial advisor should be hired to help walk through a Five-Year Plan. He sees his taxes going up and says we cannot explain why we need it.

**Minutes:** The minutes of the Regular Meeting of December 13, 2021 were read and approved as read.

**Liaison Report:** Bob Bennett reported that Emergency Preparedness Committee, Public Works, and Parks and Commons are all on board for the Ya'Xaik Trail possibility that Joanne Kittel is working on.

**Correspondence:** All covered under new business.

**Equipment Maintenance:** Allstart Electric came down from Newport and replaced the battery cable ends on the new Unit 15. The crew will be working hard to get that unit up and running very soon. Newport Sign came down, removed old lettering and installed new lettering last week.

Director Tucker asked about the lighting issue in Unit 16. Petrick replied that the issue has been ongoing and so far, has not impacted pumping. We will try to diagnose the problem and contact Allstart or Tom Barr, our mechanic.

**Training Team Report:** Crew has been training at COCF&RD as well as in house.

**Activity Report:** Another sample of activity reporting was presented. With some additions, the report is closer to what the Board is looking for. The month of December will now be completed and emailed to the Board, Bob Bennett and Quinton Smith.

**Old Business:** None.

**District Administrator/Fire Chief Report:** Petrick presented a memo to the Board addressing the financial situation. Petrick reported that the expenses have been reduced to a bare minimum

and that it takes about \$92,000.00 per month to run the District. (Memo attached to these minutes.)

We did receive some input in the form of questions from a District Patron. We have answered them and returned them to the District Patron. When we are sure we have answered the concerns, we will send that out to the Board and plan to post it on our website.

**New Business:** The Lunch at the Fire Station will be on January 15<sup>th</sup> all are welcome.

The Lincoln County Fire Protection Mutual Aid Agreement was presented. Minor changes from the last one with adding East County Fire as a necessary task. Director Hallahan moved to accept the agreement as presented. Vice President Johnston seconded. Motion carried unanimously.

Joanne Kittel's letter and information about improving evacuation access was presented to the Board for review and will be discussed at the next meeting.

We received a request for an annexation into our district. The property lies east off of Evergreen Lane. Oregon Department of Forestry has already signed off that they have no objection to the proposed annexation. The process now is asking YRFPD if they will approve. Director Hallahan moved to approve the annexation request for Township 14 / Range 12 / Section 23 / Tax Lot R478440 as requested by Irene Bailey. Vice President Johnston seconded. Motion carried unanimously.

**Ongoing Business:** Petrick advised that we need to decide on a ballot title for the May Election. The date that the county needs that information is before February 25<sup>th</sup>. Discussion resulted in Director Hallahan moving to use the same wording as the November Election. Vice President Johnston seconded. Motion carried unanimously. Petrick or Knife will get that sent up to the county. The county needs the measure sent to them before March 17<sup>th</sup>. Director Tracy asked the Board to come to the next meeting with ideas for the amount to ask for and how best to get the word out to District Patrons. Tracy also reminded us that the new SAFER Grant has opened. We hope to be able to get a request in, but have been having a lot of issues with SAM.GOV, the portal we need to use to apply.

Knife presented an update on the District website and Facebook page update. Knife has been working with Streamline on setting up the new website and figuring out how it works.

**Disbursements:** The bills were reviewed. Director Tucker moved to pay the bills. Director Hallahan seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 12:59 PM. The next meeting will be at 10:30 AM on January 24th, 2022.

Minutes written and prepared by \_\_\_\_\_.  
Frankie M Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director