

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF MARCH 13, 2023

**Call to Order:** President Katherine Guenther at 10:30 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston, Drew Tracy, Donald Tucker and Ed Hallahan; and Fire Chief, Frankie Petrick.

**Agenda changes or additions:** None.

**Guests:** Ken Lipp

**Public Input:** None.

**Minutes:** The minutes of the Regular Meeting of February 27, 2023 were approved as presented.

**Liaison Report:** Alex Cox gave a quick report that the connex project is getting closer to fruition.

**Correspondence:** The District received the Longevity Credit of \$2,333.50 from SDAO.

The District also received an email from WHA in regards to insurance rates in a hardening market. It is attached for the Board to review. We have looked at our insurance needs for the upcoming budget and will be mindful of costs.

**Equipment Maintenance:** Petrick reported that we are still gathering information about Unit 15. The individual at Newport Fire has been busy and has not gotten back to us yet. We believe that it may not have been tested in the last few years.

**Training Team Report:** The crew will be at COCF&RD in Waldport this evening for a RIT (Rapid Intervention Team) drill. Other trainings include “ladder the building”, search and rescue. We also had Tony Hamilton give us a week-end refresher for EMS. Hamilton is a retired YRFPD Paramedic and his classes over the years have been outstanding.

**Activity Report:** The February 2023 activity report was presented and attached to these minutes. No questions arose.

**District Administrator/Fire Chief Report:** Discussion was held about the need for a second meeting in March and it was decided to cancel the second meeting.

Budget time is approaching and we will start working on the 2023-2024 budget in April and will be back to two meetings a month.

**Old Business:** None reported.

**Ongoing Business:** The draft of the Legislative Advocacy Policy was previously presented, as there were no changes recommended Director Hallahan moved to adopt the Legislative Advocacy Policy as presented. Director Johnston seconded. Motion Carried unanimously. The District Board policy manual will be updated.

The Length of Service Award issue was once again opened for discussion. Knife provided a written summary of funds paid into the LOSAP since its inception. Questions were asked about the maximum yearly contribution and whether there are funds available to transfer to the individual accounts. Director Tracy asked for a confirmation that Knife and Petrick have no retirement funds coming through YRFPD except the LOSAP. Director Hallahan answered that funds will be available in November when we receive our tax monies. Further discussion was held about the years that there was no money paid due to a shortage of funding. Director Tracy wants us to be sure we are following the legal guidelines with our LOSAP. Petrick will do more research and contact the Auditor. Director Hallahan moved to expend funds fully to the legal limit allowed. Director Johnston seconded.

Director Hallahan, Director Tucker, Director Guenther, Director Johnston voted “aye”. Director Tracy voted “nay”.

**New Business:** Discussion was held and it was decided that we would plan to start our budget process early so we have time for more than one budget committee meeting if needed. Petrick and Knife will get working on the Budget Schedule soon.

**Disbursements:** The bills were reviewed. Petrick advised the Board that a new Thermal Imager was put in service this last week to replace our old one. Director Johnston moved to pay the bills. Director Tucker seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 11:25 AM. The next meeting will be at 10:30 AM on April 10, 2023.

Minutes written and prepared by \_\_\_\_\_.

Frankie Petrick

\_\_\_\_\_  
Director

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Director