

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF APRIL 10, 2023

**Call to Order:** President Katherine Guenther at 10:30 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston, Drew Tracy, Donald Tucker and Ed Hallahan; and Fire Chief, Frankie Petrick.

**Agenda changes or additions:** None.

**Guests:** Ken Lipp.

**Public Input:** None.

**Minutes:** The minutes of the Regular Meeting of March 13, 2023 were approved as corrected.

**Liaison Report:** Alex Cox was unable to attend. He will be in attendance at the next meeting to discuss the inventory list that Drew Roslund has created for a connex. We will ask the City of Yachats for their most current proposal for supplies they are planning on putting in a connex. Director Guenther will remind the appropriate person at city hall.

**Correspondence:** The American Red Cross wants to partner with YRFPD through a Memorandum of Understanding to provide smoke detectors in our portion of Cascades Region. This will be an extension of a service we began over twenty years ago with South Lincoln Life Safety. Director Hallahan moved to authorize District Administrator to sign on behalf of YRFPD. Director Johnston seconded. Motion carried unanimously.

**Equipment Maintenance:** Petrick discussed the pros and cons of having Engine Unit 15 retested and recertified to 875 gallons per minute. Further discussion about waiting until the tax funds are received next year for a any final decision is made; or a grant opportunity is discovered for a new engine.

**Training Team Report:** Training Officer Firefighter/Paramedic Larimi reported that he has completed his probation time with Lincoln County Rope Rescue Team.

In other training we are a pass-through recipient of a grant that Siletz RFPD applied for. Equipment provided with that grant will include full size manikins for training and Yachats RFPD will be responsible for proving those for outreach within Lincoln County.

**Activity Report:** The March 2023 activity report was presented and attached to these minutes. Director Tucker would like to see a table with the fiscal year on it to facilitate easier comparison to prior data. Petrick advised if the Board would like to see that in lieu of the pie chart. All

agreed and we will look to have that format change available soon.

**District Administrator/Fire Chief Report:** Petrick reported that the LOSAP Plan cannot exceed the federal limit for tax fund and that is monitored by OFDDA.

**Old Business:** None reported.

**Ongoing Business:** Petrick presented the email received from OFDDA about the LOSAP and asked President Guenther to appoint a subcommittee to review the existing plan for a recommendation for funds for the current years distribution as well to recommend plan changes for next year. Director Hallahan, Director Tracy, Knife and Petrick will make up the committee. Recommendations will be brought to the Board at the second meeting in May.

Yachats RFPD will be having two Budget Committee Meetings this year. Petrick and Knife will review the notification guidelines and post the notice as appropriate. The Budget will be approved at the later of the two meetings. We have an open position on the Budget Committee this year due to a retiring member. We will post a notice on the district web site asking for anyone interested in volunteering to contact us at 541-547-3266 or at yrfpd@peak.org.

**New Business:** The District received a grant from Oregon State Fire Marshal for providing outreach for wildfire educational materials. Petrick has contacted the OSFM about some questions about the scope of work. When those questions are answered, we would like to accept the funds. Director Hallahan moved to accept the grant pending the information we receive back from the OSFM's office. Director Tucker seconded. Motion carried unanimously.

**Disbursements:** The bills were reviewed. Director Tracy asked about seeing a report about overtime as well as a copy of the audit for the committee meeting. Petrick and Knife will facilitate that. Director Johnston moved to pay the bills. Director Hallahan seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 11:28 AM. The next meeting will be at 10:30 AM on April 24, 2023.

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director