

YACHATS RURAL FIRE PROTECTION DISTRICT  
2056 Hwy 101 N, PO BOX 1  
YACHATS, OREGON 97498  
Tel. 541-547-3266 Fax 541-547-4257  
E-mail [yrfpd@peak.org](mailto:yrfpd@peak.org)  
web [yrfpd.org](http://yrfpd.org)

MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF MAY 9, 2022

**Call to Order:** President Katherine Guenther at 10:32 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Drew Tracy, Donald Tucker and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. Director Johnston was not in attendance.

**Agenda changes or additions:** None.

**Guests:** None.

**Public Input:** None.

**Minutes:** The minutes of the Budget Committee and Regular Meeting of April 25, 2022 were approved as emailed.

**Liaison Report:** Bob Bennett was not in attendance. No report.

**Correspondence:** We received our annual amount of \$544.12 from Oregon Department of Forestry for Ocean Shores Protection.

**Equipment Maintenance:** Unit 8 went in for its annual inspection and no problems were noted. Unit 9 will be going up in two weeks for a recall issue and Power will be doing the annual service as well. Tom Barr should be here soon for Unit 14, Unit 16 and Unit 15.

**Training Team Report:** Crew is working on protective clothing Don and Doff. It is a practice to keep the firefighter proficient in quickly donning fire gear. We also sent our Volunteer Max Stephens to Toledo with the tender for a drill last weekend.

**Activity Report:** The April activity report will be given at the May 23<sup>rd</sup> regular meeting.

**District Administrator/Fire Chief Report:** Petrick recapped an issue we had with a large burn on an area that has been cleared for lot partitions. The smoke generated a large number of complaints and heavy ash coating. ODF was contacted and the fires were extinguished. Petrick will be talking to ODF about why a burn permit for a fire of that size didn't include a call to the Fire Chief in the fire district for the burn.

**Old Business:** Director Tucker inquired about the status of the Memorandum of Understanding with South Lincoln Water PUD for emergency supply storage at their water treatment plant. Petrick has been waiting for the MOU from the City of Yachats to send them together. City of Yachats has a new manager and it may be a while before that MOU is ready. Petrick will go ahead and send the SWLCWD MOU over to legal in the next few days.

**Ongoing Business:** The Directors watched the first in a series of SDAO board trainings. This one was called Boardmanship 301 and was presented by George Dunkel with Special Districts

Association of Oregon. The second part will be on June 13<sup>th</sup>.

A lengthy discussion was held about the wage comparison that Knife compiled. YRFPD's starting wage for Firefighter/EMTs Firefighter Paramedics is lower than our neighboring districts. The Board wants to be sure we have enough money in the proposed budget to be able to increase wages where necessary and address the rise of Cost of Living. The Budget Committee can increase that line item if they so choose. It is very important that we keep the outstanding crew we have, and have the ability to hire additional quality crew when needed.

Director Tucker asked how and when raises are given. Our system is based on evaluations and more information will be presented at the next meeting.

Knife distributed the November Election Dates of Importance for the Board.

Knife was told in an email that the City Manager would like the emergency preparedness committee to provide additional information before moving forward with the project of placing an Emergency Storage Container on YRFPD property.

Discussion was held about the amount of the LOT for the November Ballot. Previously Director Hallahan who was acting chair at the last meeting, asked the Board to bring their individual ideas to the May 23<sup>rd</sup> meeting about the amount for the LOT. Being mindful of how inflation could affect our current 10-year plan.

**New Business:** None presented. President Guenther needed to leave and passed the Chair to Director Hallahan at 12:05.

**Disbursements:** The bills were reviewed. Director Hallahan moved to pay the bills. Director Tracy seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 12:15 PM. The next meeting will be a Budget Committee Meeting at 10:30 AM with a Regular Meeting to follow on May 23, 2022.

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director