

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF OCTOBER 23, 2023

**Call to Order:** President Katherine Guenther at 10:30 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Drew Tracy, Betty Johnston, and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. Director Don Tucker was not in attendance.

**Agenda changes or additions:** None.

**Guests:** Antoine Diosdado, 1<sup>st</sup> Security Bank, Quinton Smith and Garret Jaros from Yachats News.

**Public Input:** None.

**Minutes:** The minutes of the October 9<sup>th</sup> Regular Meeting were approved as presented.

**Liaison Report:** None received.

**Correspondence:** Petrick advised that Joanne Kittel asked if we could verify that fire apparatus can access property at the top of Cape Ranch Road. The crew responded with Engine 85, Brush 82, Medic 82 with Kittel in attendance. Road was determined to be passable.

**Equipment Maintenance:** The battery in Utility 82 (Dodge truck) has been replaced as well as two in Brush 82 (Brush truck). Tom Barr was down to do annual inspections and noted that the transmission light is on for Engine 82. He doesn't do transmission repair and we will contact someone else to trouble shoot the problem. Tom advised that CLPUD has the same type of transmissions and their repair company comes from the valley. We have called and are awaiting a reply concerning their availability.

**Training Team Report:** The crew attended a Hazard Materials refresher with Central Coast. That training is a yearly OSHA requirement for firefighters.

**Old Business:** None discussed.

**District Administrator/Fire Chief Report:** Nothing in addition to the equipment report.

**Ongoing Business:** Ballots have been mailed to district patrons, and several patrons have already sent in their ballots. The board discussed the dissemination of information about the LOT. They will continue to place signs and be available for any questions. Director Hallahan and Director Johnston have made contact with patron in their daily travels.

**New Business:** 1<sup>st</sup> Security Bank presented about banking fees. Antoine Diosdado with 1<sup>st</sup>

Security Bank advised YRFPD that the Business Checking has no account fees. On line checking and account access as well as bill pay are available for free. Two accounts will be needed to keep our GO Bond funds separate from our tax generated funds.

Director Hallahan abstained from the discussion as he has an account with 1st Security.

The board discussed the three bank presentations and determined to move funds to Oregon Coast Bank in Waldport. Director Johnston moved to adopt Resolution 2023-04 “Resolution to Move Yachats Rural Fire Protection District Funds” as presented. Director Tracy seconded. Motion carried with Directors Tracy, Johnston, and Gunther voting yes and Director Hallahan abstaining.

Director Hallahan moved to adopt Resolution 2023-05 “Resolution to Authorize an Application for Credit Card Usage” as presented, with a charging limit of \$20,000.00 per credit limit. Card holders to be Frankie M Petrick, District Administrator and Shelby Knife, Assistant to District Administrator. Director Johnston seconded. Motion carried unanimously.

Director Tracy moved to adopt Resolution 2023-05 “Resolution to Meet Legal Requirement of Meeting Notice” as presented. Director Hallahan seconded. Motion carried unanimously.

Longtime Director Johnston notified Petrick that she will be resigning from her position on the YRFPD Board (with a heavy heart) affective 12/31/2023. She has been a Director for almost 17 years and was very instrumental in Tsunami Preparedness including educational classes for over 300 people. We thank her for her years of service.

**Disbursements:** The bills were reviewed. Director Johnston moved to pay the bills. Director Tracy seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 11:40 AM. The next regular meeting will be held at 10:30 AM on November 13, 2023.

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director