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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF SEPTEMBER 25, 2023

**Call to Order:** President Katherine Guenther at 10:30 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Drew Tracy, Betty Johnston, Donald Tucker and Ed Hallahan; FF/paramedic Larmi; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

**Agenda changes or additions:** None.

**Guests:** Linda Erickson, Oregon Coast Bank.

**Public Input:** None.

**Minutes:** The minutes of the September 11<sup>th</sup> Regular Meeting were approved as presented.

**Liaison Report:** Alex Cox was not in attendance. Cox advised Petrick that due to health issues in his family he would not be available to fill that position at this time. President Guenther will chat with him about that position in the near future.

**Correspondence:** None.

**Equipment Maintenance:** The grease on the top coils of the septic tank have been cleaned and the system is working as it should. We will keep checking that system and keep reminding the crew about “no grease down the drain”.

We were finally able to get Unit 11 to a repair facility, Wireworks in Salem, and the light bar has been repaired.

Knife reported that we have a small water leak in the attic we need to get checked out.

**Training Team Report:** YRFPD participated in simulated fire training at Corona Court station with COCF&RD.

**Old Business:** None discussed.

**District Administrator/Fire Chief Report:** SWLCWPUD reported the hydrant on Kamela Place has been repaired and back in service. Our budget this year for hydrant expense is \$1,500.00 and Petrick will be mailing the budgeted \$1,500 to Southwest Water PUD. Petrick advised the Board that no money has been paid for the last several years out of the category and the Board can authorize additional funds in the future if they so choose.

**New Business:** Oregon Coast Bank presented about banking fees. Linda Erickson with Oregon Coast Bank advised YRFPD that the Business Checking has no account fees during any month we have a balance of \$5,000.00 or over. On line checking and account access as well as bill pay are available. There is a monthly fee of \$2.00 for a paper statement which she is able to waive. Two accounts will be needed to keep our GO Bond funds separate from our tax generated funds. We will talk to BMO next and decide which of the two is best for YRFPD.

**Ongoing Business:** The board discussed how to disseminate information about the LOT and who would be responsible. Each Board Member can word the handout as they please, but the facts will be the same and presentation will be up to each Board Member.

**Disbursements:** The bills were reviewed. Director Tucker moved to pay the bills. Director Hallahan seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 12:13 PM. The next regular meeting will be held at 10:30 AM on October 9, 2023.

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director