

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE MAY 23, 2022 BUDGET COMMITTEE MEETING

**Call to Order:** Chairman Kittel at 10:30 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Committee Members and Directors – Katherine Guenther, Drew Tracy, Traci Miller-Alston, Betty Johnston, Jim Finlayson, Joanne Kittel, Ed Hallahan, Colleen Pedroza; Assistant to the District Administrator, Shelby Knife; and Budget Officer, District Administrator & Fire Chief, Frankie Petrick. Not in attendance Don Tucker and Rick McClung.

**Guests:** Jordan Essoe (covering for Yachats News).

**Budget Document:** Chairman Kittel opened discussion about the budget. Discussion was held about the loan amount needed to run the District and members came up with ideas on how to inform the public about the financial needs of the District. Chairman Kittel called for a motion to approve the Budget. Committee Member Finlayson moved to approve the Budget Document, pages 1 through 6, for the 2022-2023 budget year as presented; including approving taxes to be levied at the rate of \$.2896 per \$1,000 of assessed value for operation, a rate of \$.5900 per \$1,000 of assessed value for the first local option levy, and a rate of \$.61 per \$1,000 of assessed value for the second local option levy, against all the taxable property within the district; establishing property taxes estimated to be received at \$ 910,000 and other resources listed as \$448,807 in the General Fund; with no unappropriated fund balance as presented in the Budget Document with a total resources amount of \$1,358,807; additionally that the county levy \$382,755 for the general obligation bond (debt service) levy. Further that the committee acknowledges that each fund is subject to any revision, which the governing body is authorized, within Budget Law allowances, to make after the Budget Hearing. Director Johnston seconded. Motion carried unanimously. (A copy of the budget as presented and approved is attached to these minutes.)

**Adjournment:** The Board extended a thank you to the committee members for their time in serving on the committee. The committee extended a thank you to Petrick and Knife for all their work in preparing the Budget Document. The meeting was adjourned at 11:27AM.

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF MAY 23, 2022

**Call to Order:** President Guenther at 11:34 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Drew Tracy, Betty Johnston; Ed Hallahan; FF/Paramedic Joe Schwab; Assistant to District Administrator, Shelby Knife; District Administrator and Fire Chief, Frankie Petrick. Director Tucker was not in attendance.

**Agenda changes or additions:** None.

**Guests:** Jordan Essoe (covering for Yachats News).

**Public Input:** None.

**Minutes:** The minutes of the Regular Meeting of May 9, 2022 were approved as corrected.

**Liaison Report:** No report given as Liaison Bennett was not in attendance.

**Correspondence:** None to report.

**Equipment Maintenance:** We took unit 8 up to Power Ford for an oil change and its annual inspection. Tom Barr came down and completed inspections for units 14, 15 and 16. The pump drive line on Unit 16 was replaced.

**Training Team Report:** Petrick has been asked by the crew to sign up with Vector Solutions which is a canned online training system. Most have used it at other agencies and South Lincoln Ambulance has agreed to pay for the first year.

**District Administrator/Fire Chief Report:** Nothing to report.

**Old Business:** None

**Ongoing Business:** Discussion about the salary of career staff resulted in increasing the starting salary from \$17.00 to \$18.35. Director Hallahan moved to hire the potential candidate at \$60,000 and for Petrick and Knife to assess where current staff would fit into the scale and present that information for adoption at the Meeting on June 13<sup>th</sup>.

Along with salaries, Director Hallahan asked all the Directors to think about the COLA and be prepared to discuss at the June 13<sup>th</sup> meeting.

The decision about the amount of the LOT has been moved to the June 13<sup>th</sup> meeting.

**New Business:** None

**Disbursements:** None

**Adjournment:** As there was no further business the meeting was adjourned at 12:21 PM. The next regular meeting will be at 10:30 AM on June 13, 2022.

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director