

MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF NOVEMBER 13, 2023

**Call to Order:** Vice President Betty Johnston at 10:30 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors –Betty Johnston, Donald Tucker, Drew Tracy and Ed Hallahan; FF/Paramedic Rocco and FF/EMT Sanning; District Administrator and Fire Chief, Frankie Petrick. Those absent: Director Katherine Guenther and Shelby Knife.

**Agenda changes or additions:** None.

**Guests:** James Sanders (City of Yachats Emergency Preparedness Committee).

**Public Input:** None.

**Minutes:** The minutes of the October 23<sup>rd</sup> Regular Meeting were approved as presented.

**Liaison Report:** James Sanders was in attendance as an interim liaison while Alex Cox is on a leave. Sanders reported that the committee is looking to recruit some additional members.

There was a plan to have a table top exercise in early fall and that did not happen.

Sanders reported that the exercise will happen later, possibly in the early spring. That will be a joint exercise with YRFPD and City of Yachats as we have done in the past.

**Correspondence:** YRFPD received an update from SDAO concerning Recreational Immunity for improved trails due to the case of Fields vs City of Newport. We have contacted SDAO concerning how that impacts YRFPD and the trail we have. While we are awaiting further communication Petrick closed the trail on our property with signs and fire-line tape. We will monitor the trail to assure the signs are in place on a regular basis until we hear from SDAO.

**Equipment Maintenance:** Daniel Stone from Twisted Wrench will be coming to Central Lincoln PUD (CLPUD) in Newport this week and we will take Engine 82 up to replace the transmission filter and fluid. This work is outside of the regular service that Tom Barr provides. CLPUD is allowing this work to be performed at their Newport location and we will take the engine to their facility for a one time.

**Training Team Report:** Central Oregon Coast Training Association (COCTOA) is putting together the training classes for firefighters for the upcoming year. We have been a member of COCTOA for many years and we continue to support that group. There is a fee for each agency based on number of participants.

Our crew has been training with the mannequins received as part of a grant through Oregon Pacific to teach EMS classes. These are top of the line mannequins and will be able to be used by other departments in the county. We will provide appropriate training to each agency that may want to use the mannequins.

**Activity Report:** The October activity report is attached to these minutes. Director Tucker asked for copies of prior reports. Petrick advised that she would get them to him in the near

future.

**District Administrator/Fire Chief Report:** After discussion with our attorney and information received from SDAO, Petrick reported that we will be closing the trail from the station to the Ya’Xaik Trail. We will monitor the signage several times a week to ensure that wildlife has not torn it down.

The District did not receive money from the SAFER Grant. We will try again and will talk to Siletz Chief who was one of the lucky applicants.

The Tye Ridge Conflagration invoice has been submitted to the OSFM in the amount of \$25,533.44. The OSFM usually takes a couple of months to get a check sent out.

**Old Business:** Director Tucker asked about the inspection of Cape Ranch Road, as he was not in attendance when the road was discussed. The inspection was led by Joanne Kittel, and Knife, Sanning and Rocco were the crew. They used our brush rig and the ambulance without issues all the way to the communication tower. Director Tucker thanked them for their report.

Director Tucker also asked about the North Station on Corona Court. Petrick replied that at this time there are no issues.

Director Tucker asked for a status report on the possible annexation of property in the Ten Mile Area. Petrick reported that the group that is looking at the situation will need to meet with Lane County and that could cost upwards of \$20,000.00. The tax burden for those property owners that might want to annex would be significantly higher than they are now. Residents in the Ten Mile Area are looking at establishing a water source for use in case of fire.

**Ongoing Business:** As of 11/9/2023 at 2:00pm (which was the latest results available) the LOT measure 21-219 passed with 827 yes votes and 311 no votes. Some discussion was held about the 311 that voted no and why they may have done so.

Petrick obtained signatures of the signers for the new Oregon Coast Bank accounts. Petrick will deliver those to OCB this afternoon.

**New Business:** Director Tucker brought up the topic of Board Meeting frequency. It was determined that at this time we can go to one meeting a month as we have for many years and use a second meeting date when needed around budget time. Director Tucker moved to have the Board return to one meeting a month, that being the second Monday of each month, except during budget time when we could return to two meetings a month. Director Hallahan seconded. Motion carried unanimously.

**Disbursements:** The bills were reviewed. Director Hallahan moved to pay the bills. Director Tucker seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 11:00 AM. The next regular meeting will be held at 10:30 AM on December 11, 2023.

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director