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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF JULY 12, 2021

**Swearing in of Directors:** Knife swore in Directors Betty Johnston, Drew Tracy, and Ed Hallahan.

**Call to Order:** President Katherine Guenther at 10:35 AM called the virtual and in person meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston, Drew Tracy, Donald Tucker and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

**Election of Officers:** President Guenther opened the election of officers. Director Hallahan nominated Director Guenther as President. Director Johnston seconded. Motion passed unanimously. Director Hallahan nominated Director Johnston as Vice President. Director Tracy seconded. Motion passed unanimously. Director Tracy nominated Director Hallahan as Secretary/Treasurer. Director Johnston seconded. Motion passed unanimously.

**Agenda changes or additions:** None.

**Guests:** Quinton Smith, Adam Swan, Joe Schwab and Chris Watkins.

**Public Input:** None

**Minutes:** The minutes of the June 28<sup>th</sup> Public hearing & Special Meeting were read and approved as corrected.

**Liaison Report:** Bennett summarized the city's meeting three weeks ago and said minutes have been distributed to Knife. The next meeting will be on July 16 at 2:00 PM. The committee is working on the number of potential people that will need access to assistance and the duration of supplies. Bennett stated that drinking water is something that has not been addressed and will be a topic for the next meeting.

**Correspondence:** None Received

**Equipment Maintenance:** Hose testing occurs annually and we only lost one section of 1 1/2" at hose testing on Friday, July 9<sup>th</sup>.

**Training Team Report:** Training for the month of July includes Pediatric spinal immobilization, pediatric medication doses, self-contained breathing apparatus, forcible entry and structural search & rescue. Director Tracy asked how training is conducted. Petrick

explained it usually occurs with classroom and hands on applications depending on the topic.

**Activity Report:** The month of June saw us with 95 responses. Responses a year ago were 56. General medicals 45; Mutual aids 18; Burn complaints 6; Car crash, Public assists and Ground level falls with 5 each; CPRs, Fire alarms with no fire and Fire non structure with 3 each; Structure fire and Car fire with 1 each. Director Tracy asked to have a report on how many medical calls resulted in transports to the hospital vs non-transports. The Board concurred. Petrick will have the staff track that information as we do not do so at this time.

**District Administrator/Fire Chief Report:** Petrick reported that Engine 16 is now at the Riverkeepers Station and Unit 15 is here and we will be bringing it up to speed for its new assignment at the Corona Ct Station.

**Old Business:** Draft social media policy is still being formulated but we did hear from SDAO that the Board can have a social media page as a group as well as an individual page and that page can link to YFPRD but YRFPD cannot link to their pages. Knife will send out the draft again. The plan will be to adopt the draft at the August 9<sup>th</sup> Regular Meeting.

**Executive Session:** At 11:12 AM President Guenther opened the executive session under ORS 192.66(2)(e) to conduct deliberations with person designated by the governing body to negotiate real property transactions. At 11:44 President Guenther closed the executive session.

**ONGOING BUSINESS:** There was a counter offer received on the property at 215/217/219 W. 2<sup>nd</sup> Street. President Guenther declared a potential conflict with the sale of the property and her two new positions as Yachats City Planner and Interim Yachats City Manager and recused herself and passed control of the meeting to Vice President Johnston. Vice President Johnston asked for discussion about the counter offer for the property at 215/217/219 W. Second St. Discussion revolved around countering the buyers counter offer #1 from MAS Vinos LLC in the range of \$37,000 to \$50,000. Director Tracy moved to counter the offer by increasing \$40,000. Director Johnston seconded. Directors Hallahan, Tracy and Johnston voted in the affirmative. Director Tucker voted in the negative with President Guenther recusing.

President Guenther resumed control of the meeting at 11:52 AM.

**New Business:** Petrick and Knife have reviewed the District Board Policy Manual and submitted it to the Board for questions. Please send questions or comments to Petrick as we will be planning on adoption at the August meeting.

Petrick presented a Resolution to adjust accounts for year ending 06/30/2021. Director Hallahan moved to adopt Resolution 2021-002 adjust accounts on 06/30/2021 as presented. Director Tracy seconded. Motion carried unanimously.

Petrick presented a Resolution to address Meeting Notice Requirement for 2021-2022 budget year. Director Hallahan moved to adopt Resolution 2021-003 Meeting Notice Requirement. Director Johnston seconded. Motion carried unanimously.

Discussion for how best to get the word out about the new LOT was discussed. A quick

guide provided by Election Division was provided to each director. That informs the Board on what they are allowed to do to promote the measure.

Directors Tucker and Guenther left the meeting at 12:15 PM.

Director Hallahan presented a list of 8 ideas for marketing the LOT. The result is that Director Hallahan within the next couple of weeks is producing talking points for Directors and employees/volunteers to use when speaking to District Patrons.

**Disbursements:** The bills were reviewed. Director Johnston moved to pay the bills. Director Hallahan seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 12:45 PM. The next regular meeting will be held at 10:30 AM on August 9, 2021. That will be an in person and virtual meeting with a better way to hear the individuals when they are speaking,

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director