

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE MAY 22, 2023 BUDGET COMMITTEE MEETING

**Call to Order:** President Katherine Guenther at 10:31 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Committee Members and Directors – Katherine Guenther, Drew Tracy, Don Tucker, Rick McClung, Joanne Kittel, Ed Hallahan, Traci Miller-Alston, Betty Johnston; Administrative Assistant, Shelby Knife; and Budget Officer, District Administrator & Fire Chief, Frankie Petrick. Not in attendance was budget committee member Jim Finlayson.

**Guests:** Quinton Smith and Garret Jaros, Yachats News; Katrina Wynn district patron.

**Nominations:** President Guenther opened nominations for Chairman. Director Hallahan moved to nominate Joanne Kittel for Chairman. Budget Committee Miller-Alston seconded. Motion carried unanimously. As Kittel had not yet arrived, Director Guenther chaired in her absence. Director Guenther opened nominations for Secretary. Director Hallahan moved to nominate Petrick for Secretary. Director Johnston seconded. Motion carried unanimously.

**Budget Message:** Acting Budget Committee Chair Guenther asked for the Budget Officer, Frankie Petrick, to read the Budget Message. Petrick read the Budget Message. Acting Chair Guenther asked for any questions concerning the Budget Message. Hearing none, she asked for a motion to accept the Budget Message as presented by Petrick. Budget Committee Member McClung so moved. Director Hallahan seconded. Motion carried unanimously.

**Budget Document:** Petrick presented the Budget Document, pages 1 through 6 to explain each line item.

Additional input or suggested changes can be made at the next meeting.

(A copy of the budget as presented is attached to these minutes.) Some specific questions were asked about the increase of the cost of dispatch services and workers compensation. Petrick advised that the information available for those items was less than specific and that money not needed will be used as cash on hand at the end of 2024.

**Adjournment:** The Board extended a thank you to the committee members for their time in serving on the committee. The committee extended a thank you to Petrick and Knife for all their work in preparing the Budget Document. The meeting was adjourned at 11:42 AM.

The next Budget Committee Meeting will be on June 12<sup>th</sup>.

Minutes written and prepared by \_\_\_\_\_.

Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

May 22, 2023 Budget Committee Minutes

Yachats Rural Fire Protection District is an Equal Opportunity Employer/Provider

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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF MAY 22, 2023

**Call to Order:** President Katherine Guenther called the meeting to order at 10:54 AM.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston, Don Tucker, Drew Tracy and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

**Agenda changes or additions:** Director Tucker requested a discussion about smoke detectors.

**Guests:** Quinton Smith and Garret Jaros from Yachats News.

**Public Input:** None.

**Minutes:** The minutes of the May 8<sup>th</sup> Regular Meeting were approved as presented.

**Liaison Report:** Alex Cox was not in attendance.

**Correspondence:** None received.

**Equipment Maintenance:** Petrick reported that we have two pieces of apparatus that need tires due to their age. We have budgeted funds in the 2023-2024 budget and we have applied for a grant from VFA to help with that expense.

**Training Team Report:** The crew participated in a training at Central Coast Fire as they have been doing on a regular basis.

**District Administrator/Fire Chief Report:** Petrick attended a multicounty Wildfire Tabletop Exercise in Eddyville. The scenario was a wildfire on the Benton/Lincoln County line and all that is entailed with having each county having “authority to act”. Oregon Department of Forestry and Jenny Demaris, Lincoln County Emergency Manager coordinated the exercise.

Lincoln County Emergency Management will have a Wildfire Outreach Meeting on June 8<sup>th</sup> at the Yachats Commons from 6-8pm. This will be an opportunity to see a presentation and ask questions for District Patrons to better prepare for wildfire season. Someone from Yachats Fire will be at that meeting as well.

The Yachats Lions Club notified YRFPD that they are the recipient of a community award. Petrick and Knife will be attending the awards ceremony on June 13<sup>th</sup>. Petrick advised that South Lincoln Ambulance (SLA) will be receiving a “giving” as well. Yachats Lions have been a staunch supporter of YRFPD and SLA for many years. Their caring is truly appreciated.

**Old Business:** None.

**Ongoing Business:** None.

**New Business:** Director Tucker wanted to share an experience he had with his smoke detectors. He was cooking up a sugar solution for his humming birds, got busy and next thing he knew he was smelling

something burning and his house was filling with smoke. He quickly located the cause of the smoke and remedied the situation. His home has several smoke detectors and none of them went off. He tested them by pushing the test button and the buttons worked. Some discussion was held and we will be updating our web site to include the use of “canned smoke” for actually giving the smoke detector a reason to activate with out actually having a fire. Petrick indicated that the Oregon State Fire Marshal has lots of information on their web site.

**Disbursements:** The bills were reviewed. Director Tucker moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 1:23 PM. The next regular meeting will be held after the Budget Committee Meeting on June 12<sup>th</sup>.

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director