

YACHATS RURAL FIRE PROTECTION DISTRICT
2056 Hwy 101 N, PO BOX 1
YACHATS, OREGON 97498
Tel. 541-547-3266 Fax 541-547-4257
E-mail yrfpd@peak.org

MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF APRIL 12, 2021

Call to Order: President Katherine Guenther at 10:31 AM called the virtual meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Betty Johnston, Drew Tracy, Donald Tucker and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

Agenda changes or additions: None.

Guests: Quinton Smith, Joe Schwab, and Eric Stafford.

Public Input: None.

Minutes: The minutes of the Regular Meeting of March 8, 2021 were read and approved as read.

Liaison Report: Bob Bennett was not in attendance.

Correspondence: A letter was received from Evelyn Prest commending one of our volunteers for her assistance in helping the Prest family whose property was involved in a fire. Prest was very impressed with Janae Knudsen. The letter was shared with the Board and Janae, and a thank you sent to Prest.

Petrick was approached by Joe Dymke to bring a request to the Board about the possibility of YRFPD allowing Dymke to install a drain field on the North edge of our property adjacent to his lot on Oceanwayside Lane. Petrick advised him the request is a bit unusual but she would advise the Board.

Equipment Maintenance: Petrick advised that the ambulance was scheduled for regular service at Power tomorrow, with no expectation of any problems.

Training Team Report: Petrick reported that Oregon Health Authority has opened the portal for EMT/Paramedic recertification and the certification will be good for two years.

Activity Report: The month of March saw us with 92 responses. General medicals 37; Mutual aids 16; Ground level falls 11; Public assists 8; Car crashes 6; Burn complaints 4; Fire alarms with no fire, Water rescues and CPRs with 3 each; Structure fire 1.

District Administrator/Fire Chief Report: The District was notified by WHA Insurance that the workers compensation rates for this year will be increasing, as will liability insurance and medical insurance. Those increases will be taken into account for the upcoming budget.

Old Business: In December the Board authorized funds for Length Of Service Award Plan (LOSAP) for volunteers. Those volunteers that are currently vested are Knife and Petrick. Those funds were not deposited as of the last meeting and there was some question about whether or not they should be. Under the LOSAP, the last contribution for Knife was paid on 08/30/2016 and the current amount is \$900.00. Knife's balance in that account is \$1,204.88. Contribution for Petrick was last paid on 08/30/2016 and the current amount is \$3,875.00. Petrick's balance in her account is \$2,282.04. LOSAP was set up to replace the original plan for Years of Service Awards.

Director Tracy moved to request that no funds be transferred at this time due to YRFPD's financial situation. Director Johnston seconded. Roll call for the vote showed Director Tucker abstaining, Directors Guenther, Johnston, Tracy and Hallahan voting for the motion. Petrick will not be transferring LOSAP funds at this time.

Ongoing Business: Petrick brought up the used fire engine that Camano Island Fire and Rescue in Washington is offering for sale. This engine would replace the very old Unit 15 (1971 Ford) at the East Station that has pump issues and tank issues. Director Hallahan recapped the benefit of replacing Unit 15 with a good used engine that could last YRFPD 8 to 10 years before needing replacement. Much discussion concerning how many times the engine has responded in the past year and how the engine impacts Insurance Services Office (ISO) was held. ISO ratings help determine how much homeowners pay for insurance.

Petrick reminded the Board that the budget allowed for a transfer to the Equipment Reserve Fund of \$4,000.00, which would bring that account balance \$25,370.00 not including interest.

Director Hallahan moved to submit a bid of \$25,100 for the engine at Camano Island Fire and Rescue and if the bid is accepted to dissolve the Equipment Reserve Fund as necessary. Motion failed due to no second.

Petrick reminded the Board that we need Team Money to meet to discuss the plan for the new budget year as she is working on the budget for 2021-2022. We will be discussing whether we will be scheduling two budget committee meetings this year instead of our usual one to allow more chance for public input. President Guenther put out ideas that going forward in the next year that we should think about having the budget committee meet a couple of times through the budget year. Petrick will verify if budget committee meeting can be held throughout the year. Team Money will be meeting on the 19th at 10:30.

Knife reviewed the letter from Attorney Leahy about marketing and choosing a real estate agent for the 215 W 2nd Street property. Director Guenther and Knife will create some criteria to narrow down the list of agents and then Knife will have 3-5 agents provide listing presentations for the next board meeting. The board can then choose the listing agent from that

pool.

New Business: Due to the lateness of the hour the ambulance staffing agreement will be moved to the next meeting.

Petrick reported that there will be a meeting of a few people from the City as well as Knife and Petrick to discuss if a Memorandum of Understanding is the correct method to manage emergency supply caches held by the City and YRFPD. The inventory of the YRFPD/SLA's emergency supply connex located at the cemetery will be happening on Tuesday. Director Johnston and Petrick will address that.

Petrick would like the Board to consider allowing the East Station to be a sleeper station, which would enhance our presence at that location. One of our employees is interested and more information will be sent to the Board before the next meeting on how this would work.

Disbursements: The bills were reviewed. Director Johnston moved to pay the bills. Director Hallahan seconded. Motion carried unanimously.

Adjournment: As there was no further business the meeting was adjourned at 12:50 PM. The next meeting will be at 10:30 AM on May 10, 2021.

Minutes written and prepared by _____.
Frankie Petrick

Director

Director