

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF MARCH 11, 2019

**Call to Order:** President Katherine Guenther at 10:31 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. Director Kauffman was not in attendance.

**Agenda changes or additions:** None.

**Guests:** None.

**Public Input:** None.

**Minutes:** The minutes of the Regular Meeting of February 28, 2019 were read and approved as corrected. The wording in the website sentence should be “ADA compliant” not “...sight impaired”.

**Liaison Report:** No report given.

**Correspondence:**

The SDIS 2018 member longevity credit of \$1,249.00 was received as was a check from the Department of Forestry and a check for the Ramsey Canyon Fire. We still have a check coming for the time the crew went to California.

**Equipment Maintenance:** Unit 15 is up and running and Unit 17 is headed to Lincoln City as we meet. The truck is going to an area east of Lincoln City that is not in an area protected by a RFPD. Tenino asked that we pass the apparatus along to a needy area when we retired it. Frankie believes that we have met the term of the handshake agreement with Tenino. The apparatus was previously declared surplus by our Board and we will transfer title as required by Oregon Law.

**Training Team Report:** T team has planned a Pumper Operator Class for this June. We have extended that information to COCF&RD as well as Seal Rock RFPD.

**Activity Report:** Provided at second meeting of the month.

**District Administrator/Fire Chief Report:** Frankie reported that the SPIRE Grant has been submitted. We are hopeful that the state funds this request for an emergency generator and fuel trailer. Thanks to Director Hallahan for his work on this project.

The meeting concerning the Collective Bargaining Agreement on March 8<sup>th</sup> was

cancelled. The next meeting is March 22<sup>nd</sup>.

**Old Business:** Director Guenther reported that the website design is still in the works, but will be updated before April 1, 2019. Director Guenther will be instructing Shelby about loading information onto the site, but has offered to oversee the site for as long as we want her to.

**Ongoing Business:** The New Building construction continues to move forward at a fast rate. The ground is still too wet for any earthworks to happen, but the building itself is looking very good. Shelby reviewed the look-a-head schedule via computer and mentioned that we can provide that as part of the packet each meeting for those who are unable to meet the Tuesday work schedule on site. Frankie agreed and we will provide a printed copy going forward. A copy of the one presented today will be attached to the minutes.

**New Business:** No new business today.

**Disbursements:** The bills were reviewed. Director Hallahan moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 11:41 AM. The next meeting will be at 10:30 AM on March 28, 2019.

Minutes written and prepared by Sh. Petrick  
Frankie Petrick

Betty Johnston  
Director

Kathleen L. Guenther  
Director