

YACHATS RURAL FIRE PROTECTION DISTRICT
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MINUTES OF THE JUNE 12, 2023 BUDGET COMMITTEE MEETING

Call to Order: Chairman Kittel at 10:30 AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Committee Members and Directors – Katherine Guenther, Jim Finlayson, Betty Johnston, Don Tucker, Rick McClung, Joanne Kittel, Ed Hallahan; Fighter/Paramedic Seth Hedin; District Patron Alex Cox and District Patron Katrina Wynne; Assistant to the District Administrator, Shelby Knife; and Budget Officer, District Administrator & Fire Chief, Frankie Petrick. Not in attendance Traci-Miller-Alston and Drew Tracy.

Guests: Quinton Smith and Garret Jaros, Yachats News.

Budget Document: Chairman Kittel opened discussion about the budget. Kittel asked if anyone needed the Budget Message read again. No one required a reread. Discussion was held about how funds in the equipment line item could be allocated to provide a portable pump(s) to address the issue of a means to provide water to residences across bridges on the Yachats River. Katrina Wynne asked the Chair of the Budget Committee whether the Budget Committee could require the Board of Directors to address the issue at the next Board Meeting. Budget Chair Kittel asked the Board if they could have that on the agenda at the next Board Meeting. Petrick replied that she would have it on the agenda.

Chairman Kittel entertained a motion to approve the Budget. Director Hallahan moved to approve the Budget Document, pages 1 through 6, for the 2023-2024 budget year as presented; including approving taxes to be levied at the rate of \$.2896 per \$1,000 of assessed value for operation, a rate of \$1.59 per \$1,000 of assessed value for the first local option levy, and a rate of \$.61 per \$1,000 of assessed value for the second local option levy, against all the taxable property within the district; establishing property taxes estimated to be received at \$ 1,604,969 and other resources listed as \$1,036,200 in the General Fund; with a \$350,000 unappropriated fund balance as presented in the Budget Document with a total resources amount of \$2,641,169; additionally that the county levy \$403,053 for the general obligation bond (debt service) levy. Further that the committee acknowledges that each fund is subject to any revision, which the governing body is authorized, within Budget Law allowances, to make after the Budget Hearing. Director Guenther seconded. Motion carried unanimously. (A copy of the budget as presented and approved is attached to these minutes.)

Adjournment: The Board extended a thank you to the committee members for their time in serving on the committee. The committee extended a thank you to Petrick and Knife for all their

work in preparing the Budget Document. The meeting was adjourned at 11:08 AM.

Minutes written and prepared by _____.
Frankie Petrick

Director

Director

MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF JUNE 12, 2023

Call to Order: President Katherine Guenther called the meeting to order at 11:25 AM.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Betty Johnston, Don Tucker, and Ed Hallahan; Alex Cox Liaison; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. Not in attendance Drew Tracy

Agenda changes or additions: None requested. Director Tucker requested a few minutes about the smoke detector program under Old Business.

Guests: Quinton Smith, Garret Jaros, Yachats News and Katrina Wynne, District Patron.

Public Input: None.

Minutes: The minutes of the May 22nd Budget Committee and Regular Meeting were approved as presented.

Liaison Report: Alex reported that the MOU with City of Yachats was approved by City Council and an amendment will be added to cover the repair and maintain issues at a future date. Specifically paint colors and required painting interval time.

Alex asked if we would like to have a list of CERT Members in the Yachats Area. Petrick replied that would be helpful.

He also advised that Rick Sant is the new interim manager for City of Yachats.

The emergency preparedness committee is trying to schedule a tabletop exercise in October and would like YRFPD participation.

Correspondence: None received.

Equipment Maintenance: Petrick reported that a rodent repellent has been added to the inventory of each piece of apparatus at all three fire stations. Fresh cab uses a non-toxic approach repellent to avoid rodent chewing issues on district vehicle wiring.

Overhead light bar issues on the Unit 10 (red pickup) may require that unit going to All Start Auto Electric in Newport for repair.

Training Team Report: Nothing specific, but the crew was busy with runs last week.

Activity Report: The May 2023 activity report is attached to these minutes.

District Administrator/Fire Chief Report: YRFPD received the Oregon Department of

Forestry's Volunteer Fire Assistance matching grant for \$12,370, \$10,000 for pump repair of Engine 15 (the Newport engine) and 2 sets of tires, one for Unit 12 (tender) and one for Engine 16 (second out engine). The remaining \$2,370 is to purchase wildland fire shelters.

Old Business: Director Tucker would like to work on a message for the web site concerning the smoke detector information. He will draft a document and send to Shelby & Frankie for input.

Ongoing Business: None

New Business: Petrick reported that there are quite a few lots in City of Yachats that have tall brush and grasses on them and have a potential for fire risk this summer. City of Yachats has some volunteers making lists of potential problem lots that YRFPD could write to those owners about the problem. City of Yachats has an ordinance to address the issue, but no person to fill the spot to monitor compliance.

Disbursements: The bills were reviewed. Director Hallahan moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

Adjournment: As there was no further business the meeting was adjourned at 12:18 PM. The next regular meeting will be held at 10:30 AM on June 26th.

Minutes written and prepared by _____.
Frankie Petrick

Director

Director