

YACHATS RURAL FIRE PROTECTION DISTRICT
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF DECEMBER 13, 2021

Call to Order: Director Hallahan at 10:37AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Drew Tracy, Donald Tucker and Ed Hallahan (electronically); Assistant to District Administrator Shelby Knife and District Administrator & Fire Chief Frankie Petrick. President Guenther and Vice President Johnston were not in attendance.

Agenda changes or additions: None.

Guests: Quinton Smith, Jon MacCulloch, Jenny Demaris, Lynda Engle and Liaison Bob Bennett.

Public Input: None.

Minutes: The minutes of the Regular Meeting of November 8, 2021 were read and approved as read.

Liaison Report: Bob Bennett reported that the Emergency Preparedness Committee had some interest in YRFPD cosponsoring the South County CERT and Jon MacCulloch along with Jenny Demaris and Lynda Engle came today to recap the current CERT Status. The original Yachats Chapter of South County CERT is now inactive and the South County CERT is out of Waldport. What that means is anyone from Waldport-Yachats area can be a member of South County CERT. Applications for CERT are available on line and at the Lincoln County website.

Correspondence: Petrick received a thank you from some folks that needed assistance with changing a tire. Their insurance company was having trouble finding someone to help them and called us to see if we had any ideas. Knife and O'Neill responded, changed the tire and received many thanks. Additionally, a basket of "thank you" cookies came from an individual this week for going beyond what was expected on a medical call.

Equipment Maintenance: Chief Petrick reported that Unit 10 (8331) needed a battery replaced and Unit 16 (8301) has a problem with the instrument panel not working. We may need to take Unit 16 to Newport Auto Electric if we can't fix it ourselves.

The lettering on the Newport Engine has been ordered and we should see a new name on the side of the truck soon. We will be using reflective instead of gold leaf.

Training Team Report: None

Activity Report: The month of November saw us with 62 responses. Petrick has changed up the presentation of responses and has samples of how responses could be reported going forward. (Hand out for Board) and would like to know which best suits the purpose. Average time from “dispatch” to “enroute” was 2.0 minutes for the month. Directors Tucker and Tracy would like to have the time out of station tracked with more detail as well as the percentage of medical vs fire calls.

Old Business: The Siletz Tribal Grant turnouts have been ordered. They take about 5 months to arrive, but they will be paid out of this year’s budget. The grant was for \$4,500 and that has been deposited. This is a matching grant so YRFPD will be expected to pay \$4,500.

Petrick recapped the COLA issue and discussion ensued. The breakdown of who would be eligible for a COLA, the Consumer Price Index, West Region – October 2021 (CPI-U) report from Bureau of Labor and possible financial impact was provided to the Board. Discussion resulted in Director Tracy moving to grant a COLA of 6% to all those entitled at this time. Director Tucker seconded. Motion carried unanimously. The Board would like to review the COLA issue again in six months.

District Administrator/Fire Chief Report: Petrick reported that the renewal summary for the insurance has been received and is \$27,368.00. This is the total liability policy including vehicle coverage. SDIS has advised up that insurance will be going up 12% next year.

Updating of the employee handbook is almost complete. The Board needs to review the vacation and sick time package. Petrick handed out the information and discussion ensued. The vacation time, sick leave and personal leave were reviewed and approved and will be incorporated into the handbook.

The face book page for Yachats RFPD has generated 117 folks that “liked” our page and has reached 7,500 to date.

New Business: Dana Jenkins submitted the abstract of the November election. All was in order and the Board has accepted said abstract. Petrick will notify the county in writing.

We received the report from Pacific Habitat about the status of the creek bed. As we suspected we were not meeting our ground cover requirement. We have ordered the replacement seed and will hope for better luck this year. We may have to water the creek bank this summer if the drought comes too early. We will try a drip water system for part of the creek bank. The seed is paid for out of the Bond fund.

We will be having our second “have lunch with a firefighter” on December 18th. Our first lunch didn’t bring us too many folks, but those that came had good questions, had tours of the station and enjoyed the camaraderie of the occasion. Lunch this month will be chili, salad and rolls.

Ongoing Business: The need for a second meeting a month is necessary for the next few

months while we work on future financial needs. Director Tracy moved to have our Regular Meeting be on the second and fourth Mondays at 10:30 AM. Director Hallahan seconded. Motion carried unanimously.

Petrick would like to have a committee of 5 or 6 of district patrons to discuss our needs. Director Tucker has offered his meeting room at the water district for folks to come and talk about finances. Director Tucker would like to see a public meeting at 2056 HWY 101 N as well.

Director Hallahan asked for the Board to approve his writing a letter to Lincoln County to see if any of the Federal Monies that Lincoln County is getting is designated for Special Districts. The board agreed.

Disbursements: Director Hallahan moved to pay the bills. Director Tucker seconded. Motion carried unanimously.

Adjournment: As there was no further business the meeting was adjourned at 12:43 PM. The next meeting will be at 10:30 AM on January 10th, 2022.

Minutes written and prepared by _____.
Frankie M Petrick

Director

Director