

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF MAY 10, 2021

**Call to Order:** President Katherine Guenther at 10:33 AM called the meeting to order at 2056 Hwy 101 N.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston, Drew Tracy, Donald Tucker and Ed Hallahan; Liaison Bob Bennett; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

**Agenda changes or additions:** None.

**Guests:** District patron Colleen Pedroza was in attendance and wanted to thank us for our service as well as to ask us to look hard at where we can reduce expenses as we go forward in asking for an increase in taxes.

Quinton Smith was also in attendance.

**Public Input:** No additional input.

**Minutes:** The minutes of the Regular Meeting of April 12, 2021 were read and approved as read.

**Liaison Report:** Liaison Bennett is asking individuals on the preparedness work group to indicate dates for additional work sessions. The current task at hand is to compile a list of items needed to bring Yachats City emergency supplies to a state of readiness. Bennett is hoping for a meeting in May to address the dates for meetings.

**Executive Session:** President Guenther adjourned Regular Session at 11:10 AM. The notice was read as required by ORS 192.660(2)(e). President Guenther opened the Executive Session reminding everyone that no decisions are made during Executive Session. Those in attendance were President Guenther, Directors Tracy, Tucker, Johnston and Hallahan; Shelby Knife and Quinton Smith (by invitation) and Frankie Petrick. At 11:55 AM Executive Session was closed and the Regular Meeting was reconvened.

**Correspondence:** No additional input other than Colleen Pedroza.

**Equipment Maintenance:** Electrician Evans has completed the emergency generator hook-up without issue. We are scheduled for inspection by the county electrical inspector soon.

**Training Team Report:** None given.

**Activity Report:** The month of April saw us with 88 responses. General medicals 41; Ground

level falls 15; Mutual aids 13; Burn complaints 6; Public assists, Surf rescues, Car crashes with 3 each; CPRs 2; Flue fire and Structure fire with 1 each.

**District Administrator/Fire Chief Report:** Included in topics to follow.

**Old Business:** Petrick reported that a review of the medical insurance for the upcoming budget year was completed. YRFPD has been insured through SDIS for many years. Due to higher increase in rates than was expected with SDIS, Petrick and Knife looked at Oregon Fire Chiefs Association plans this year. After careful consideration and appreciating the lower rates Petrick chose to go with OFCA. Coverage is the same with OFCA as with SDIS, with copay's a little less and out of pocket less. Plus some extra benefits for employees.

Budget Timeline is set with the Budget Committee Meeting on June 14<sup>th</sup> at 10:30 AM via zoom, and the Budget Hearing on June 28<sup>th</sup>.

Director Tucker asked about the outcome of the Camano Fire engine. Knife reported they had two bids, one from Maine and the other from an employee. The employee ended up purchasing the engine for less than asking price.

**Ongoing Business:**

Director Hallahan and Director Tracy discussed how the need for increased funding has been addressed in the past and how asking the voters for an increase in tax revenue is our only option to continue current operations. The goal is to have a measure on the November 2021 ballot for an as yet undisclosed amount. Team money will be meeting again to come up with a required amount.

Director Tracy moved to go forward with the two real estate agents that submitted a listing presentation and ask them what they can bring to our specific situation. Director Johnston seconded. Knife will contact those that responded and advise the Board as to any input received. When this has taken place a Special Meeting will be called for the purpose of choosing a Realtor to handle the sale of the Second Street property.

Petrick asked if everyone had an opportunity to once again review the 2021 Staffing Agreement. Discussion resulted in some minor changes. Director Hallahan moved to accept the 2021 Staffing Agreement as corrected, Director Tucker seconded. Motion carried unanimously.

Director Tracy and Director Tucker expressed interest before budget year 22-23 to actively pursue discussion about the merging with South Lincoln Ambulance (SLA) and YRFPD.

Ambulance Chief Petrick interjected a thought that getting funds from SLA would not negate the need for an increase in a Local Option Tax.

Team Money asked about using social media as a tool for educating district patrons about the need for increased funds. In as much as YRFPD has no policy for social media Petrick asked for a motion from the Board to authorize such. Director Hallahan moved to adopt a social media policy as soon as is practical as a means to communicate with the public. Director

Johnston seconded. Motion carried unanimously. Petrick reported as we go forward we will have information forthcoming and a draft policy would be submitted to the Board for adoption.

Petrick asked the Board for the authority to create a Sleeper Program. It was discussed at the last meeting, but as it is a new venture for YRFPD, Petrick would like a motion to establish just such a program. Policies related to that would be submitted to the Board in draft form for formal adoption. Director Hallahan moved to authorize creation of a Sleeper Program.

Director Johnston seconded. Motion carried unanimously.

**New Business:** No new business was brought before the Board.

**Disbursements:** The bills were reviewed. Director Hallahan moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

**Adjournment:** Due to the difficulty with being able to hear clearly what transpired at the meetings using masks and spacing, YRFPD will resume meetings via zoom for the time being. As there was no further business the meeting was adjourned at 1:00 PM. The next regular meeting will be at 10:30 AM on June 14, 2021. Special Meetings will be noticed as required.

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director