

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF NOVEMBER 14, 2022

**Call to Order:** Vice President Betty Johnston called the meeting to order at 10:30 AM. President Katherine Guenther at 10:32 AM assumed control of the meeting.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston, Don Tucker, Drew Tracy and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. FF/EMT Seth Hedin was in attendance.

**Agenda changes or additions:** Director Hallahan wanted to have a discussion about the need for a second meeting each month.

**Guests:** Fire Chief of Central Oregon Coast Fire and Rescue District, Jamie Mason

**Public Input:** None

**Minutes:** The minutes of the October 24<sup>th</sup> Regular Meeting were approved as presented.

**Liaison Report:** No liaison present.

**Correspondence:** None received.

**Equipment Maintenance:** Pump testing occurred on October 25-27. There were three engines that failed pump testing. Unit 9, Unit 15 (the engine from Newport) and Unit 16. James from True North was able to fix Unit 16 while he was here and it passed testing. The other two units need further repair. Specially, the new Unit 15 has an impeller problem and we are awaiting an estimate for that repair. Unit 9 needs a new priming unit and we will be getting one ordered.

**Training Team Report:** None given. FF/Paramedics, Mo Larimi is out today, but the crew continues to train with COCF&RD as time allows and the new in-house training of second and fourth Mondays at our station seems to be working nicely.

**Activity Report:** The October 2022 activity report is attached to these minutes. Director Tucker asked if we can generate a report for our website that shows information similar to one that we do for the Ambulance Service Review Committee. Petrick advised that Knife has a template that might work. Staff will work on that and see if it is what the Board would like to see.

**District Administrator/Fire Chief Report:** Petrick reported that the inventory of the driveways, bridge inspection and possible draft locations is coming along nicely. Part-time employee Tim O'Neill has been working on it at this time. We will continue to keep Katrina Wynn updated per her request.

**Old Business:** Director Tucker asked if we have a method by which we can determine if YRFPD is getting money for each bare lot in the District. Office staff have been working with Scott in the Lincoln County Assessor's office to that end. We want to be sure we are getting all the tax money that we are entitled to.

Director Johnston has a concern about piles of brush throughout the City of Yachats that look like they are stacked for burning. President Guenther discussed the issue and informed us that a part-time code enforcement individual hired and of equal importance is the fact that City of Yachats now has a municipal judge. That means the City can issue a fine for ordinance violations.

**Ongoing Business:** Director Johnston announced that our levy passed. We thank the voters of the District for allowing us to continue to serve all district patrons.

**New Business:** Fire Chief Jamie Mason from COCF&RD was present with the new auto aid agreement for South County. COCF&RD adopted it on November 03 at a Board of Director's meeting.

After discussion and with concurrent agreement from the Fire Chief, Director Hallahan moved to adopt the Automatic Mutual Assistance Agreement, 2022 revision, as presented and to authorize President Guenther to sign on behalf of YRFPD. Director Johnston seconded. Motion carried unanimously. Chief Petrick also signed the agreement. Petrick will be going on the 17<sup>th</sup> to have Seal Rock Rural Fire Protection District to have them review and sign. This document follows NIMS (National Incident Management System).

The Oregon State Fire Marshal's Office Fire Capacity Grant Program was discussed and the board decided to apply for that grant opportunity. Director Johnson moved to apply for the 2022 Oregon Fire Service Capacity Program Grant (OFSCP) and further to authorize Director Hallahan or President Guenther to sign the "good faith" letter on behalf of YRFPD as well as other necessary documents related to said grant. Director Tracy seconded. Motion carried unanimously

The "SAFER" grant for Staffing for Adequate Fire and Emergency response that is scheduled to open sometime after the first of the year will also be applied for.

Director Hallahan asked if the Board wanted to continue to have a second meeting of the month or go back to one meeting per month. Petrick asked if we could continue the second meeting as it will soon be time for budget "trimming" again soon. We do not have a meeting on November 21st nor on December 26<sup>th</sup> due to the holidays.

Petrick reminded the Board that December is evaluation month and COLA consideration month. Staff will be getting info out to the Board for review in early December.

**Disbursements:** The bills were reviewed. Director Johnston moved to pay the bills. Director Hallahan seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 11:42 AM. The next regular meeting will be held at 10:30 AM on December 12<sup>th</sup>.

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

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Director

\_\_\_\_\_  
Director