

MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF APRIL 8, 2024

Call to Order: President Katherine Guenther at 10:30 AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Donald Tucker, Drew Tracy, Doug Myers and Ed Hallahan; Joe Schwab, FF/Paramedic and FF/EMT Seth Hedin; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

Agenda changes or additions: Knife stated that Doug Myers need to be sworn in at this time. Knife, being a notary public administrated the oath.

Guests: Paula D'Alfonso, District patron; Kevin Erdahl, City of Yachats Liaison; COCRFD Fire Chief Jamie Mason, and Board Member Jon MacCulloch were also present.

Public Input: None at this time.

Minutes: The minutes of the March 11th Regular Meeting were approved as presented.

Liaison Report: Kevin Erdahl reported that Alex Cox asked Kevin to advise us that the Table Top preparedness drill would be on June 20th. The City of Yachats is also planning a Preparedness Fair on September 14th.

Correspondence: YRFPD received notice that we were awarded the OSFM Wildfire Season Staffing Grant for \$35,000 to increase staffing during wildfire season. The funds need to be spent between June 1st and October 31st. We will be bringing in part time help during that time. That will give us personnel that can work on the addressing signage as well as wildfire staffing.

Equipment Maintenance: Engine 85 is scheduled for an oil change this week. Chief Mason advised YRFPD that COCF&RD has the ability to do repair work on apparatus at their Tidewater Station. Director Tucker asked about rates for the service. Chief Mason stated that cost would be the burdened rate for Eric Knudson plus parts. Knudson is already an employee at COCF&RD.

True North will be here on April 30th. Director Myers inquired about the Newport Engine and what may be the plan for the repair of that unit. Petrick reported that True North is going to re test that unit. The cost to repair it is over \$15,000.00 and it only carries 500 hundred gallons of water. The question is it worth putting that much money into that piece of apparatus?

Training Team Report: Knife attended the Lincoln County Evacuation Assembly Point presentation. In May there will be a hands-on activity and fire service in Lincoln County will be

in attendance. YRFPD had an EMS Continuing Education Marathon this past weekend. There were 17 participants from all over the county.

COCF&RD Board Member Jon MacCulloch suggested we might want to invite Samantha, Lincoln County Emergency Manager to a meeting concerning Lincoln County's preparedness plans. There has been more work done about how a tsunami would affect Lincoln County.

Activity Report: The March activity report is attached to these minutes.

District Administrator/Fire Chief Report: Senate Bill 1576 which includes an amendment that would temporarily restore the legal power of recreational immunity was signed by Governor Tina Kotek on March 27th. Petrick has sent an email to our attorney to determine if they believe SB 1576 is enough protection to reopen our trail. She has yet to hear back from the attorney.

Old Business: None

Ongoing Business: Knife reported there have been no applications received for the Civil Service Commission positions, but Lynn Chamberlin did express an interest in filling one of the positions.

New Business: Knife will check with Paula'D Alfonso about a position on the Budget Committee. Betty Johnston has agreed to fill a position. Petrick presented the Budget Timeline for 2024-2025.

Equipment Reserve Funds (ERF) have a life span of 10 years. Ours is over the time and Petrick advised we need to dissolve that fund, return the funds to the General Fund, and establish a new Equipment Fund. Director Hallahan moved to adopt Resolution 2024-01 to dissolve the current fund (balance is \$22,000) and return that amount into the General Fund. Director Tracy seconded. Motion carried unanimously. Director Hallahan moved to adopt Resolution 2024-02 to create an Equipment Reserve Fund for the purpose of setting aside money for major vehicle repairs and new equipment. Enacted by Yachats Rural Fire Protection District at a regular meeting on April 8th.

The existing SWLCWPUD Intergovernmental Agreement for Hydrant Management was brought up for discussion. Director Tucker refrained from being part of the discussion due to a potential conflict of interest. The question is does YRFPD wish to continue to have the agreement, and its monetary conditions? President Guenther would like to talk to some other districts about how they deal with the issue of hydrants and repair and replacement thereof. We will leave it as a regular agenda item for the next few meetings.

Petrick advised that we have been awarded the OSFM Wildfire Season Staffing Grant and the District needs to accept the grant. Director Hallahan moved to accept the OSFM Wildfire Season Staffing Grant. Director Tracy seconded the motion. Motion carried unanimously. Petrick will get the paperwork to OSFM soon.

Disbursements: The bills were reviewed. Director Tracy moved to pay the bills. Director

Hallahan seconded. Motion carried unanimously.

Adjournment: As there was no further business the meeting was adjourned at 11:54 AM. The Budget Committee Meeting will be held at 10:30 AM on May 13, 2024. The next regular meeting will follow the Budget Committee Meeting.

Minutes written and prepared by _____.
Frankie Petrick

Director

Director