

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF APRIL 11, 2022

**Call to Order:** President Katherine Guenther at 10:30 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston, Drew Tracy, Donald Tucker and Ed Hallahan; FF/EMT William Sanning , and FF/Paramedic Joe Schwab; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

**Agenda changes or additions:** None.

**Guests:** Quinton Smith; Liaison Bob Bennett

**Public Input:** None.

**Minutes:** The minutes of the Regular Meeting of March 28, 2022 were read and approved as emailed.

**Liaison Report:** Bob Bennett reported that the Memorandum of Understanding draft will be going to the Preparedness Committee on Tuesday for approval and then to the City Manager. Southwest Lincoln County Water PUD has sent an agreement to YRFPD for preparedness items stored at their water treatment plant. We will send both of those documents to our attorney for review at the same time when we have settled on the wording.

**Correspondence:** The crew received “thank you cards” from a district patron in the last ten days. All parties were extremely appreciative with the quality of service and caring disposition of the YRFPD personnel.

**Equipment Maintenance:** Petrick reported that Tom Barr will be starting the annual apparatus inspections in the near future. We may not get them all done before the end of the budget year, but we should most of them completed.

**Training Team Report:** Our crew continues to train with Central Coast Fire a couple of times each month.

**Activity Report:** The March activity report is attached to these minutes. We will be posting that on Facebook as well as the website each month.

**District Administrator/Fire Chief Report:** Petrick reported the district received notice that we were awarded the Lincoln County Emergency Preparedness Grant and have already purchased the supplies. This a matching grant of \$2,500.00.

**Old Business:** In discussing how best to market our need for an increased budget, Petrick asked for an authorization from the Board to inquire into the cost of marketing. Petrick has been asked by the Board to keep to a bare-bones budget for the rest of this year and the upcoming year. Knife has been looking for an individual that could perhaps help us with ways to get the word out to district patrons about our budgetary needs. Director Tucker moved to authorize staff to look for a marketing individual. Johnston seconded. Motion carried unanimously. Knife will continue looking for those who may be able to help us at a reasonable cost. Petrick advised we will notify the Board with some figures about cost and email that information as it comes in.

Petrick reminded all that the Budget Committee meeting will be on April 25<sup>th</sup>, and that as of this date, we have had no one volunteer for the empty Budget Committee spot.

**Ongoing Business:** The Boards-man-ship 301 training, which is required for the SDIS Best Practices, is broken down into six 15 minute segments. The board agreed to watch one section at each of our regular meetings starting May 9.

Local Option Tax discussion was held to determine ways to get the message to the voters about our budgetary needs. Several ideas were brought forward including but not limited to: Zoom forum, factual statement stuffer, flyers & postcards; letter to editors, community leaders buy in, forming a political action group, and of course, word of mouth.

FF/PARAMEDIC Schwab shared with the Board that having done some outreach in the past that the “sooner the better” idea is the best idea.

Bennett reported that he felt in as much as we are a tourist town that we need to the word out that Yachats is a full-service community to those that may visit our area.

**New Business:** No new business.

**Disbursements:** The bills were reviewed. Director Johnson moved to pay the bills. Director Hallahan seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 11:26 AM. The budget committee meeting will be at 10:30 AM on April 25, 2022.

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director