

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF SEPTEMBER 13, 2021

**Call to Order:** President Katherine Guenther at 10:30 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston, Drew Tracy, Donald Tucker and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. FF/Paramedic, Joe Schwab and Liaison Bob Bennett

**Agenda changes or additions:** None.

**Guests:** Quinton Smith.

**Public Input:** None.

**Minutes:** The minutes of the Regular Meeting of August 9, 2021 were read and approved as read.

**Liaison Report:** No report given due to sickness and lack of staff at the City at this time.

**Correspondence:** None.

**Equipment Maintenance:** Unit 16 had evidence of a possible anti-freeze leak. Investigation found no evident leak, but we will keep an eye on it.

We are having an issue with one of the air exchange units for the heat pump. Groth-Gates was down and possibly found what caused the problem; they will do more research and come back with parts. There was a similar situation when the unit was first installed. Unknown at this time whether there is a connection. Tiles in the meeting room closet have been damaged and we have several left over from construction. We will replace those when the unit is fixed.

**Training Team Report:** Training is ongoing with the two person shifts throughout the month.

**Activity Report:** The month of August saw us with 85 responses: General medical 43; Mutual aid 11; Ground level fall 8; Burn complaint 7; Car crash 5; Public assist 4; Fire alarm with no fire 3 ; Grass/Beach fire and Surf rescue with 2 each; Total number of transports 26.

**District Administrator/Fire Chief Report:** We had a call at Devils Churn. We responded an ambulance and a rescue unit. The rope team was requested to assist. Coast Guard and State police were already notified. A gentleman slipped on the wet rock or moss and fell, he tried to manage a jump to the other side but fell into the churn. It was a hectic scene with no opportunity to save the individual or recover his body. Director Tracy asked if an after action

report had been created. Petrick replied that not at this time, but she will contact USFS to see if they are going to have a meeting.

**Old Business:** Included in ongoing business.

**Ongoing Business:** We are still on schedule to have the building empty by September 20. Closing is still scheduled sometime between the 21<sup>st</sup> and the end of September. Petrick contacted Attorney Leahy as to the proper way to record the amount that will be paid to City of Yachats to satisfy the deed requirement. Leahy in turn is contacting Josie Thompson ; Escrow Officer to assure that proper paper work is completed. Petrick wants there to be no question that we paid as required.

We believe that the funds will be paid to City of Yachats and YRFPD in a timely fashion.

Director Hallahan created an explanation of why we are asking for a new local option tax that he can use to answer question from District Patrons. He made his “working Paper” available to other directors in case they wanted to use his “working paper” as an outline. Director Tucker has some questions that he didn’t find an answer for and asked if Board President Guenther could review those to help him with answers. Petrick and Knife are restricted by election law from helping the Board with this endeavor, but they can be asked for data for clarification to assist the Board.

**New Business:** Discussion about where the Board can have meeting for getting more information out to the public before the election. Some ideas were a meeting in Waldport, perhaps at the old city building or pavilion, and at our new station.

**Disbursements:** The bills were reviewed. Petrick provided a summary of non-tax income for July and August: Fire Suppression Contract \$266.50 for an out of district response to an area near Tokatee Kloochman; Restitution from Bill Allison of \$5.13; \$1,500 donation from Yachats Lions from their annual “giving”; \$238.83 for medical posting; donation for \$20.00 and \$3,500 donation from SLA to help out with dispatch costs. Director Tucker moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 11:29 AM. The next meeting will be at 10:30 AM on October 11, 2021.

Minutes written and prepared by \_\_\_\_\_.  
Frankie M Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director