

YACHATS RURAL FIRE PROTECTION DISTRICT
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF NOVEMBER 9, 2020

Call to Order: President Katherine Guenther at 10:31AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Betty Johnston, Drew Tracy, Donald Tucker and Ed Hallahan; Liaison – Bob Bennett; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

Agenda changes or additions: None.

Guests: None.

Public Input: None.

Minutes: The minutes of the Regular Meeting of October 12, 2020 were read and approved as corrected.

Liaison Report: Bennett reported that the connex inventories are still on hold. City of Yachats moved their offices to the old Bank of the West building, which kept the staff busy for a while. The Emergency Preparedness Committee has compiled a list of Amateur Radio Operators (HAM) in the area. A new connex is being purchased for the South end of Yachats and discussion about where to place it is being held. Drew Roslund, John Moore, and Joanne Kittel are having conversation with Hancock concerning possible placement of the connex through the gate on Cape Ranch Road.

City of Yachats is working on an upcoming table top exercise and the disaster will be COVID 19.

Correspondence: We received an email from Special District Association of Oregon (SDAO) about the grant request for security. Jason with SDAO let us know that our type of grant request is also available through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. He sent us information about the CARES Act so we could decide whether we want to apply for CARES funding. We are in the process of applying for CARES Funds and we will probably withdraw our SDAO Grant request. CARES will also pay for wages lost due to COVID and for cleaning supplies of public areas.

Equipment Maintenance: We are still working on the shore plug malfunction for Unit 11. We are having some problems with replacing the same model.

Training Team Report: We are still expecting Department of Public Safety Standards & Training (DPSST) the first part of December for reaccreditation.

Activity Report: The month of October saw us with 79 responses. General medicals 28; Mutual aids 11; Ground level falls 10; Burn complaints 7; Car crashes and Surf rescues with 5 each; Fire alarm with no fire 4; Structure fire 3; Wire down, Public assists and

Cardiopulmonary Resuscitations (CPR) with 2 each.

District Administrator/Fire Chief Report: See old business.

Old Business: Discussion of the generator situation was held. Director Tucker believes that the generator we have is a bit of overkill for our purpose and would like to invite Central Lincoln People’s Utility District down to determine what is actually needed to run the station.

President Guenther has updated the meeting minutes on the website, and will plan on posting those timelier in the future.

Ongoing Business: President Guenther reported that of the three folks that she and City Manager Beaucaire selected as appropriate, only one seemed to have an actual interest in doing the appraisal. He submitted a very detailed bid, is out of Coos Bay and can start soon. His bid is \$4,750.00. \$3,750.00 of that would be Yachats Rural Fire Protection’s share and \$1,000.00 would be City of Yachats. City Manager Beaucaire will be talking to the council and bring the council elect up to speed.

President Guenther asked for confirmation from other Board Members about the amount of the bid. All other members concurred she should move forward with the contract. The final draft of Ordinance 2020-001 Adopting Cost-Based Fees and Rates for District Provided Services; Allowing for Future Board Amendment of Fees and Rates by Resolution; and Repealing any Conflicting Provisions of Previous Ordinances was returned from the attorney and we are ready to Notice the Public and present it at the December 14th meeting. We plan on the ordinance being adopted in January.

New Business: Director Hallahan reported that he would like to have a “Team Money” committee to discuss future funding. Director Hallahan, Director Tracy, Knife and Petrick met to discuss ways to get more funding for operations and equipment purchases. Director Hallahan moved to asked President Guenther to form a committee to address funding sources in the future. Director Johnston seconded. Motion carried unanimously.

President Guenther asked how we will be doing the holiday disbursements to the group this year. Petrick advised that we would prepare the list and get it out to the Board for approval prior to the next meeting.

Disbursements: Petrick did not include a copy of the check register, but will email one to the Board. Approval will be at the next meeting.

Adjournment: As there was no further business the meeting was adjourned at 11:42 AM. The next meeting will be at 10:30 AM on December 14, 2020.

Minutes written and prepared by _____.

Frankie Petrick

Director

Director