

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF OCTOBER 12, 2020

**Call to Order:** President Katherine Guenther at 10:35 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present via roll call.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston, Drew Tracy, Donald Tucker and Ed Hallahan; Liaison – Bob Bennett; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

**Agenda changes or additions:** None.

**Guests:** Quinton Smith.

**Public Input:** Quinton Smith would like to see the minutes of the meeting posted on the website in a timelier manner than is currently the case. President Guenther addressed his concern and will get the web page up to date very soon.

**Minutes:** The minutes of the Regular Meeting of September 14, 2020 were read and approved as corrected.

**Liaison Report:** Bennett reported that due to illness within the city ranks the connex inventories have not yet been scheduled. He is planning on talking to someone about the next step we should take as relates to creating a sheltering plan.

**Correspondence:** An email from the OSFM about some reorganization to better serve response, operations and the coordination of the Oregon Fire Mutual Aid System (OFMAS) was received.

**Equipment Maintenance:** Unit 11 (8231) has a shore plug malfunction. We have to order up a new plug.

Unit 1 has been picked up by the new owners and we have removed it from our insurance policy.

**Training Team Report:** We are still expecting DPSST the first part of December for reaccreditation.

**Activity Report:** The month of September saw us with 95 responses. General medicals 40; Burn complaints 11; Wildland fire, Mutual aid, and Wire down 7 each; GLFs 6; Structure fire and Public assists with 4 each; Water rescues 3; Fire alarms with no fire, Car crashes and Flue fires with 2 each.

**District Administrator/Fire Chief Report:**

Echo Mountain Fire was turned into a conflagration so we should be able to get reimbursed from the state. Previously it was only listed as a Mutual Aid for North Lincoln, but now we hope to get reimbursement for the crew and apparatus.

We will be submitting our SDAO Safety and Security Grant request this week for security cameras for the building.

We have already submitted the SDAO Best Practices form for the year.

**Old Business:** Petrick asked the Board for more input about the generator we have from the State. Director Tucker reported that he will be up this week to review the generator situation with Petrick & Knife. We will have a report for the Board at the next meeting.

**Ongoing Business:** President Guenther has met with City Manager Beaucaire and they have narrowed down the list of appraisers to three. Hopefully a meeting with each of those will be happening soon. President Guenther has authority from the Board to enter into an agreement as is appropriate with City of Yachats concurrence.

Petrick reported that Yachats Big Band is able to use the building. WHA provided a form for use of the building. We received a certificate of insurance as well. 6 foot spacing is marked on the floor and the folks are happy with the use of the building. Pacific Ensemble is also using the building with the same requirements.

The draft of the ordinance to adopt cost based fees was discussed. Input from Directors has been received over the last month and remarks collected have been incorporated into the agreement. We will be sending the most current draft to the attorney for one final scan this week. The next step will be to Notice the Public and have a hearing for any public input. We plan on the ordinance being adopted in December.

**New Business:** Petrick would like the Board to consider the idea of having an Emergency Storage Connex to better provide supplies in the event of a major event. Petrick believes we would be able to fund the connex with Bond Funds. More discussion will be held in the future.

Director Tracy would like to have a New Business item for the next meeting concerning funding for staffing. Petrick will include that and will send some cost figures out to the Board showing current payroll breakdown.

**Disbursements:** The bills were reviewed. Director Hallahan moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 11:49 AM. The next meeting will be at 10:30 AM on November 9, 2020.

Minutes written and prepared by \_\_\_\_\_.

Frankie Petrick

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Director

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Director

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October 12, 2020