

YACHATS RURAL FIRE PROTECTION DISTRICT
2056 Hwy 101 N, P.O. BOX 1
YACHATS, OREGON 97498
Phone 541-547-3266 Fax 541-547-4257
E-mail yrfpd@peak.org

MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF JULY 13, 2020

Call to Order: President Katherine Guenther at 10:32 AM called the virtual meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Betty Johnston, Drew Tracy, Donald Tucker and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

Election of Officers: The first meeting in July is the time to hold election of Officers. President Guenther opened the nominations for President, Vice President and Sec/Treas. Director Tucker moved to cast a unanimous ballot for current slate of officers. Director Johnston seconded. Motion carried. President Guenther, Vice President Johnston and Sec/Treas Hallahan all agreed to serve.

Agenda changes or additions: Director Hallahan request that Board Member Training be added under new business.

Guests: Quinton Smith.

Public Input: None.

Minutes: The minutes of the Regular Meeting of June 8, 2020 and minutes of the Special Meeting on June 22, 2020 were emailed for reading and approved as emailed.

Liaison Report: None given.

Correspondence: Petrick reported that Kyle Drewry e-mailed his resignation effective immediately. He has asked that we consider him for any part time for covering vacation or personal leave time. Petrick accepted his resignation. We will return any personal items in his locker and verify that we have all of our gear. He is leaving under good conditions and will be added to the part-time list.

Equipment Maintenance: Hose testing was started on July 3rd. The crew was unable to complete the testing due to issues at their headquarters and will return soon. We only lost one section in their first time here, which is about normal. The first out engine and the hose rack still require testing.

Annual servicing of Unit 11 (Rescue Vehicle) is happening on the 14th in Newport.

Training Team Report: Scott Spaulding has the paperwork all ready for DPSST. He has some concerns about available training through the COVID-19 ordeal and wonders how DPSST and

Oregon Health Authority will be addressing that. We will continue to do in-house training as best we can.

Activity Report: The month of June saw us with 56 responses. General medicals 28; GLFs 11; Car crash 6; CPR 3; Fire alarms with no fire and Mutual aids 2; Good intent, Fuel spill, surf rescue, DOA with 1 each.

Call volume is up about 15% from last year. None of our calls in June were related to COVID-19.

District Administrator/Fire Chief Report: Petrick reported that a donation was received from some young children that came to Yachats to visit. The children baked cupcakes, made lemonade and sold those last week-end to folks in Yachats. They donated \$221.70 for our First Responders. We are using the funds to provide the community gloves and masks for children. Petrick sent a “Thank you” to the children. We are doing okay with personal protection as supplies at this time.

The Budget Documents were sent to Lincoln County Assessor and County Clerk as required by statute and Petrick requested acknowledgement from each office.

Laurel Bay and Norm Wells will be down on the 20th to complete the landscaping and help us with stockpiling knotweed infested soil for sifting.

We are also looking at a mower for this station. Alsea Bay Power has one coming in next week that was ordered for someone and we will go and check it out to see if it will work for us.

We will also begin amassing the information for the upcoming audit. Grimstad and Associates will start asking for info to be sent up just after we receive the July bank statements.

Old Business: We have purchased some yellow spray paint for hydrants and I believe SWLCW PUD is doing a hydrant at their office. Director Tucker would like to do the hydrant near his home. We will drop off some paint for that purpose.

Ongoing Business: President Guenther reported that she did not have an opportunity to talk to the City Manager concerning the sale of the Second Street property. President Guenther has had some interest shown in the building by realtors, but we need to get an appraisal done first.

Discussion about a Board Compensation Package was held and all Directors expressed no interest in a package at this time. Director Hallahan thanked Petrick and Knife for research on the matter. Knife advised them that any group of ten people are eligible for Life Flight membership and several of the members expressed interest in that possibly outside of YRFPD.

New Business: We requested an update from Speer Hoyt of our Public Contracting Rules. The old one was a 2012 edition. We need to notice the public of our update through the Daily Journal of Commerce and the News Times. The resolution will be presented at the August meeting for adoption.

Petrick reported that the upriver engine, Unit 15, is really showing its age. It is a 1971 Ford front mount. The transmission is having trouble, the engine is burning oil, she has always

shot fire out the exhaust as the wall at the old station can verify and the tank is rusty. She has served us well over the years, but she is tired and ready to retire.

Petrick also received a call on Friday that Dave Hyland, ISO, is coming in September to “update our data”. This means we need to have a plan to replace Unit 15 before then.

We are looking at available used equipment that would fit our needs. Director Hallahan asked that Fire Chief Petrick give the Board some guidance on this issue. Petrick and Knife will start a search and keep the Board posted on what is out there.

Director Hallahan just wanted to remind the new Directors that online training is available thru SDAO. Their training has always been outstanding. Director Tucker echoed Director Hallahan, but added that all training should be dovetailed to the specific agency.

Director Johnston asked about Volunteer Bucher. Petrick reported that he is still volunteering, but he is currently working for PWA and is a Lt. at COCF&RD so we don’t see him as often as we would like.

Disbursements: The bills were reviewed. Director Hallahan moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

Adjournment: As there was no further business the meeting was adjourned at 11:57 AM. The next meeting will be held at 10:30 AM on August 10, 2020. That will be a virtual meeting. We will continue with the virtual meetings until further notice.

Minutes written and prepared by _____.
Frankie Petrick

Director

Director