

YACHATS RURAL FIRE PROTECTION DISTRICT
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF FEBRUARY 27, 2020

Call to Order: President Katherine Guenther at 10:30AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Betty Johnston, Donald Tucker and Ed Hallahan; Shelby Knife, Assistant to District Administrator; Liaison Bob Bennett; Prospective Board Member Drew Tracy; and District Administrator and Fire Chief, Frankie Petrick.

Agenda changes or additions: Petrick needs to add discussion about a Resolution.

Guests: Quinton Smith and Cheryl Romano

Public Input: None.

Minutes: The minutes of the Regular Meeting of February 10, 2019 were read and approved as read.

Liaison Report: Bennett reported that Emergency Preparedness Committee has been short on folks for a meeting so the “Adopt a Hydrant Plan” has not moved forward. The committee will be going to South Beach to see how the emergency containers are set up for emergency use in that area. Bennett reported that the committee hopes to replace the South container in the upcoming budget year.

Correspondence: We received a letter from the folks in California that we provided wildfire assistance to last summer. They sent us a very nice thank you in the form of a picture and they would like a picture of our folks holding the picture. We will get that done soon and mailed off to them.

Equipment Maintenance: No problems reported.

Training Team Report: This should be the month that DPSST comes to recertify our training. We had not heard back from DPSST when that will be.

Activity Report:

The month of December saw us with 67 responses. General medical 35; Fire alarm with no fire 7; Mutual aid 6; GLF 5; CPR 4; Public assist 3; Fire non structure and Lift assist with 2 each; Car crash, Flue fire, and House fire with 1 each.

The month of January saw us with 42 responses. General medical 24; Mutual aid 7; Lift assist 3; Fire alarm with no fire and GLF with 2 each; Car crash, Flue fire, Burn complaint, and Surf

rescue with 1 each.

District Administrator/Fire Chief Report: At the request of the auditor we have set up automatic deposit for tax monies collected by Lincoln County. The county was able to set up a separate account for the GO Bond Fund. That money will be deposited in the GO Bond checking account ending in 3719 and the Local Option tax money and regular base tax money will be deposited into account ending in 2026. As needed funds can be transferred to the appropriate LGPA for better interest.

The auditor also says we need to have a supplement budget meeting to fix an error from the last budget year. We moved money, but didn't show it properly on the budget form. We should hear from her soon so we can have the meeting before May 1, 2020.

Old Business: We received many "thanks" from the crew for the retro Cola of 3.5 percent.

Ongoing Business: Yachats Planning Commission met on February 18th, the commission heard from two local residents about the proposed zoning change for the old station. In the end they moved forward with a recommendation to the City Council to change the zoning to C1. The Yachats City Council meeting is on March 5th.

We do have out attorney on board concerning the sale of the property.

The City of Yachats has been addressing issues of fresh water leaking into the sewer system. There are a couple of issues that may be coming from our property. Petrick recapped the discussion with city workers and will be working to correct those issues. If they are not completed before the sale of the property, they will be addressed in a disclosure statement as required by law.

New Business: Petrick discussed the Pay Range for YRFPD that will be in effect for determining new rates of pay. The proposal will be sent out to Board Members for discussion at the next meeting.

Drew Tracy indicated that he was willing to fill the vacancy of Position # 1. President Guenther accepted his offer to serve and Knife administered the Oath of Office as presented by County Clerk, Dana Jenkins. A "Thank you" to Tracy for his willingness to sit on our Board.

Petrick reported that we need a new resolution concerning the location of our meetings. Discussion centered on the continued need for two meetings a month. That was set-up when we first talked about a new building. It was decided to drop back to one meeting per month and that is included in Resolution 2020-001. Director Hallahan moved to adopt Resolution 2020-001 concerning meeting time place & legal notice for posting of notices as presented. Director Tucker seconded. Motion carried unanimously. (a copy of that Resolution is attached to these minutes)

Our auditor asked that the YRFPD Board be advised that the Yachats Rural Volunteer Fire Department account be discussed at a meeting. That account has its own EIN and has been used in the past for donations made directly to the Volunteers. It has been in place for over 40

years. It currently has less than \$2,000.00 in the account and none of that was provided by YRFPD. When donations are made great effort is made to determine whether the money is for YRFPD, YRVFD or South Lincoln ambulance. If there is any doubt the matter is brought before the Board for a final say. YRVFD will report at least annually to YRFPD the status of funds. Board concurred that there is no problem at this time.

Disbursements: The bills were reviewed. Director Johnston moved to pay the bills. Director Hallahan seconded. Motion carried unanimously.

Adjournment: As there was no further business the meeting was adjourned at 12:24 PM. The next meeting will be at 10:30 AM on March 9, 2020.

Minutes written and prepared by _____.
Frankie Petrick

Director

Director