

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF NOVEMBER 11, 2019

**Call to Order:** President Katherine Guenther at 10:31 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston, A'lyce Ruberg, Donald Tucker and Ed Hallahan; Shelby Knife, Assistant to District Administrator; FF/EMT-P, Scott Spaulding; District Administrator and Fire Chief, Frankie Petrick.

**Agenda changes or additions:** None requested.

**Guests:** John Purcell and Joe Frazier.

**Public Input:** None.

**Minutes:** The minutes of the Regular Meeting of October 24, 2019 were read and approved as corrected (Tucker wanted to know the number of hydrants within the fire district).

**Liaison Report:** None given.

**Correspondence:** Petrick received a letter from the residents on Oceanwayside Lane concerning the amount of light leaving our new station property. Petrick wrote a letter acknowledging that concern and cc'd a copy to City of Yachats. We are in the process of addressing that issue with the electrician for the project and we will keep the residents updated on our plan.

A "Thank you" was received from Brian and Susan Elcox concerning outstanding care given by our folks during a visit to Yachats. A copy of that note will be going in each crew members file.

**Equipment Maintenance:** Unit 8 is back from conflagration and should be bringing in about \$8,000.00 for its week of service. Unit 8 had two tires damaged that needed to be replaced and some damage to the driver side hose reel. We will be removing that reel in the near future to determine if it can be repaired or needs replacing. Both of those issues will be paid for by YRFPD, as they were not evident when the Oregon Team left California.

True North was down, replaced the pump panel and then pump tested Unit 12. We should be getting a bill soon.

Unit 10 went to Power Chevrolet for a regular service and needed some wiring harness replaced. It is back and in service again.

**Training Team Report:** FF/EMT-P Spaulding reported that Shi Bucher will be completing his EMT Class at Lane Community College the middle of December.

**District Administrator/Fire Chief Report:** The Open House had about 400 people attend on November 2<sup>nd</sup>. Various folks asked the following questions: Can the meeting room be used for non-fire related events? Were we planning on selling the building in town? Were we going to need a flashing light where the driveway meets Hwy 101? Do you need anything for the new kitchen? Will the landscaping be expensive to maintain? and lots of comments on how nice the new building looks. All of these questions are being considered and answers will be forthcoming.

**Old Business:** The Adopt a Hydrant draft that Director Tucker brought was discussed as were many aspects of the “Adopt a Hydrant” Program. The letter will be posted on SWLCWPUD’s web site after approval by that Board. We hope to get quite a few folks interested in the program.

**Ongoing Business:** The radio tower will be assembled, and wiring we will be taking place the week of the 20<sup>th</sup>. Final hook-ups will be done just after Thanksgiving and we will be moving over at that time. We are in the process of moving boxes at this time. Larger pieces of furniture will be moving closer to the end of December. Cabinet work is still on-going and will hopefully be done soon.

**New Business:** WHA sent over the new proposal for AD&D Insurance. Petrick will renew it with the current plan as that is needed before the 15<sup>th</sup> of November. She would like the Board to look at “plan 1” and perhaps upgrade to it on the 1<sup>st</sup> of January. WHA will be reviewing our coverage of the new station in January as well. We should be able to reduce the insurance on the existing station at that time.

Knife reported that the Spire grant generator is in the process of being shipped and we should be receiving ours before very long.

Petrick reported that she is in the process of working our budget to be able to staff the upriver station. We are looking at having a sleeper program and hiring an additional person to make that happen. We will also be ordering a sign for that station.

**Disbursements:** The bills were reviewed. Director Hallahan moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 12:17 PM. The next meeting will be at 10:30 AM on December 9, 2019.

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director