

YACHATS RURAL FIRE PROTECTION DISTRICT
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF OCTOBER 14, 2019

Call to Order: President Katherine Guenther at 10:30 AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Betty Johnston, Donald Tucker and Ed Hallahan; FF/EMT-P Nick Codiga and FF Shi Bucher; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. Director A'lyce Ruberg was not in attendance.

Agenda changes or additions: None.

Guests: None.

Public Input: None.

Minutes: The minutes of the Regular Meeting of September 26, 2019 were read and approved as read.

Liaison Report: Bob Bennett was not in attendance.

Correspondence: The Curtis' wrote a letter to let us know that the field fencing proposed is fine with them. Joe Dymke called and also indicated that he is fine with field fencing. No response yet from Paul Bourgeois.

Equipment Maintenance: The necessary door repair on Unit 9 is not yet complete. Pump testing by True North will be on the 21st and 22nd, and will be taking place at our new station.

Training Team Report: Shi Bucher is enrolled in the accelerated EMT Class at Lane Community College. He will be finished before the end of December. Nick Codiga will be leaving us at the end of October. He is relocating to Central Oregon due to family health issues. He has been a very good employee and we are sorry to lose him.

We are filling the October/November schedule with part-time crew and we are accepting applications for a full time FF/EMT-P individual.

District Administrator/Fire Chief Report: District Administrator Petrick talked to Attorney Dan Lawler about board member attendance. A sitting Board Member can be recalled or can resign, no "house rules" can be in place. A Board can council members about their absence from meetings, and can even chastise them publicly but recall or resignations are the only available options for an inactive Board Member. In as much as we have only had members out on medical leave that has not impacted our ability to conduct business, Petrick believes we

could should talk to someone about extended absences and resolve the issue that way.

Old Business: Director Tucker reported that the sample of the “Adopt a Hydrant” received some changes due to suggestions from folks and he will have it at the next meeting.

District Administrator Petrick commented that President Guenther and Assistant to District Administrator Knife had been reviewing the website for ADA compliance. Petrick asked for a clarification about whether the meeting minutes should be posted with signatures or just as approved. Consensus was to post them as approved, without signatures on the website. The official minutes of all meetings are held at the station in hard copy format.

Ongoing Business: The station is continuing to speed toward completion. At this point we believe that DSL Construction will be demobilizing on the 24th. We are thinking that the Open House will be in the first part of November. We will notify district patrons about that event. Discussion was held about refreshments for the event. Director Johnston agreed to work with Knife about those plans. We should have a current mailing list for our patrons that can be used as well as posting a notice on our web site.

We received the DEQ Permit we were waiting for about storm water runoff. We will have to monitor storm water for the next few years and make sure that all is well with that system as the vegetation grows.

New Business: The SPIRE grant for an emergency generator for the new station was received. We were lucky enough to qualify for the generator, but not a fuel tank trailer to go with it. Director Hallahan moved to accept the grant from Oregon Emergency Management; and authorized signing of the necessary agreement by District Administrator Petrick. Director Johnston seconded. Motion carried unanimously.

Director Hallahan would like a clarification about the table mentioned at the last meeting. The table currently used by the Board for the last 70 years was given to Frankie many years ago. Director Hallahan thought it would be nice if the Board refinished the table for Petrick. To that end Director Hallahan moved to refinish the table that is Petrick’s. Director Tucker seconded. Motion carried unanimously.

Disbursements: The bills were reviewed. Director Johnston moved to pay the bills. Director Hallahan seconded. Motion carried unanimously.

Adjournment: As there was no further business the meeting was adjourned at 12:03 PM. The next meeting will be at 10:30 AM on October 24, 2019.

Minutes written and prepared by _____.
Frankie Petrick

Director

Director