

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF JULY 8, 2019

**Call to Order:** President Katherine Guenther at 10:32 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Oath of Office:** Notary Public, Shelby Knife, swore in Donald Tucker and Katherine Guenther for their respective positions on the Board.

**Election of Officers:** President Guenther recapped the current slate of officers. Herself as President of the Board, Betty Johnston as Vice President and Ed Hallahan as Secretary/Treasurer. Nominations were opened. Director Johnston moved to reelect the current slate of officers. Director Hallahan seconded. Motion carried unanimously.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston, Donald Tucker and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. A'lyce Ruberg was not in attendance.

**Agenda changes or additions:** None.

**Guests:** Quinton Smith.

**Public Input:** None.

**Minutes:** The minutes of the Regular Meeting of June 27, 2019 were read and approved as corrected.

**Liaison Report:** Report will be given at the next meeting.

**Correspondence:** None received.

**Equipment Maintenance:** Tom Barr was down to replace the faulty hose on Unit 14, and Unit 14 is in service. The interior door skin for Unit 10 has not yet been replaced.

**Training Team Report:** None given.

**Activity Report:** Report will be given at the next meeting.

**District Administrator/Fire Chief Report:** Frankie had information to hand out to new Board Members and a copy of the current District Manual for each Director.

It is once again time to review the existing manual and to include a section about the management of the web site. The review will start at the next meeting. Each Director was asked to review the existing manual and make notation about suggested additions and/or changes.

**Old Business:** Director Tucker asked about the hydrant agreement. Frankie will sign the

document and return a copy to Southwest Lincoln County Water PUD.

President Guenther reported that the rezoning process is still in the works. She will continue to keep us updated.

**Ongoing Business:** New Building Update – The outside of the building is in the process of being painted, inside painting almost complete, cabinetry in the process of being installed, and fire sprinkler testing is happening today.

The waterlines will be installed soon and more land shaping will be happening in the next few weeks.

The flooring will be installed with a heavy duty adhesive to accommodate the moisture status of the drying concrete.

**New Business:** The paperwork for the note with Oregon Coast Bank has been received. Funds are available if and when we may need them.

Discussion about selling the existing building was held. It was decided to call SDAO and obtain information from them about advertising of public property for sale.

**Disbursements:** The bills were reviewed. Director Hallahan moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 11:49 AM. The next meeting will be at 10:30 AM on July 25, 2019.

Minutes written and prepared by Frankie Petrick.  
Frankie Petrick

Betty Johnston  
Director

Kathleen L. Guenther  
Director