

YACHATS RURAL FIRE PROTECTION DISTRICT
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF MAY 13, 2019

Call to Order: President Katherine Guenther at 10:35 AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Betty Johnston, Cy Kauffman and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

Agenda changes or additions: None.

Guests: None.

Public Input: None.

Minutes: The minutes of the Regular Meeting of April 25, 2019 were read and approved as read.

Liaison Report: Report given 2nd meeting of the month.

Correspondence: None.

Equipment Maintenance: We have a new company to do annual inspection as well as service and repair of our rolling stock. After many years Newport Diesel closed its doors. We were able to locate someone in the local area to take on the work previously done by Newport Diesel. Tom Barr Inc of South Beach has a mobile service and has done some of the annual inspections already. His inspection of Unit 16 revealed that the radiator needed to be replaced and he is doing that today. That radiator has held up well considering that we are so close to the salty ocean air. The radiator is a major expense and can be paid out of the Equipment Reserve Fund, not our general operating fund.

Training Team Report: We have a couple of new volunteers and the training team will be coordinating their training in the next couple of months. One of the new volunteers even has some wildland experience.

Activity Report: The month of April saw us with 46 responses. General medicals 21; Mutual aid 10; Public assist 3; Ground level falls, Car crash, CPR, and Fire alarm with no fire 2 each; Good intent, Fall from height, Oven fire, and a Wire down 1 each.

District Administrator/Fire Chief Report: Frankie reported on the need to review staffing for the remainder of the budget year. Our overtime need has been an issue for part of the year. We will look hard at the best way to address that issue, especially with the loss of Kimberly and

Taylor as full time employees. We also are losing a couple of the part time employees due to health issues. One of the new volunteers may be interested in taking on part of the job of the retiring part time staff.

Old Business: None.

Ongoing Business: The weekly review sheets from the new station project were reviewed. We are still looking to occupy the new building before the end of September. The inside of the building is being sheet rocked and textured now and inside painting is not far behind.

Shelby reported that we should be hearing about the SPIRE Grant status in the next few days. That grant was for a mobile generator and fuel trailer through Oregon Emergency Management. If awarded this a “no match” grant. We will of course be responsible for repair and maintenance of the units going forward.

New Business: Director Hallahan reminded the Board that the upcoming election includes the LOT renewal and that it is important to remind district patrons to vote as it comprises 41% of our annual budget.

Disbursements: The bills were reviewed. Director Hallahan moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

Adjournment: As there was no further business the meeting was adjourned at 11:38 AM. The next meeting will be at 10:30 AM on May 23, 2019.

Minutes written and prepared by Sh. Petrick.
Frankie Petrick

Kathleen L. Guenther
Director

Betty Johnston
Director