

YACHATS RURAL FIRE PROTECTION DISTRICT
P.O. BOX 1
YACHATS, OREGON 97498
Phone 541-547-3266 Fax 541-547-4257
E-mail yrfpd@peak.org

MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF FEBRUARY 28, 2019

Call to Order: President Katherine Guenther at 10:30 AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Betty Johnston, Cy Kauffman, and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

Agenda changes or additions: None.

Guests: Bob Bennett, Quinton Smith and Patti Hodges.

Public Input: None.

Minutes: The minutes of the Regular Meeting of February 11, 2019 were read and approved as read with some typo corrections.

Correspondence: None received.

Equipment Maintenance: Unit 15 did not want to start yesterday and Frankie didn't get to talk to Kreg about what he thinks is going on. On another note, Frankie is having a hard time getting hold of Steve Allen in Depoe Bay about the old yellow engine we retired out of the fleet.

Training Team Report: Eric attended the COCTOA meeting in Newport and reported that the expectation for the summer weather is hot and dry and the upcoming classes will be centered on Wildland Firefighting.

Activity Report: January shows the total calls at 52. General medicals 27, Mutual aid 7, Ground level falls 6, Public assist and Lift assist 3 each, CPR and Fire alarm 2 each, MVC and Surf rescue 1 each.

District Administrator/Fire Chief Report: Frankie talked to the IRS about the letter they sent. It turned out that the computer scanned her title as her name and that raised a red flag in their system. The IRS employee corrected the issue on their end.

Old Business: Ono Husing confirmed that we only need to contact the neighbors to the north and south about the fencing so they understand that it is a one-time offer as far as the Conditional Use Permit is concerned.

Director Guenther presented a web site idea for YRFPD. This web site will be able to provide agendas, meeting minutes and burning information to the public. As we are a public entity the web page needed to be able to be accessed by a screen reader for the sight impaired. Discussion resulted in a motion by Director Hallahan to allow District Administrator, on behalf of the Board, to establish a web site for better communication with our District Patrons. Director Johnston seconded. Motion carried unanimously.

Frankie extended our appreciation of her work on the project. She will instruct Shelby how to load that site in the near future.

Ongoing Business: Further discussion about the wording of a motion to clear up any confusion about YRFPD paying the dispatch billing from WVCC. Director Hallahan moved that the Board restates its position that, because calls for fire/rescue/medical are answered by YRFPD personnel, it is appropriate that the cost of such dispatch, whether billed to YRFPD or SLA be paid for by YRFPD, and that this policy remain in effect until any organizational change suggests that this policy be reviewed. Director Johnston seconded. Motion carried unanimously.

Director Hallahan recapped the second building at the new station site. That building was removed from the original contract with DSL due to the unknowns below ground that could have a major impact on finances for the New Station. Assistant to the District Administrator has been working hard to put together all the information that is necessary for the Board to decide whether to put the previously deleted building back in the project. Shelby presented a budget sheet with all the information to go forward. Discussion indicated that the funds are definitely adequate to put the building back in the plan. Director Hallahan moved to modify the construction contract with DSL to add the second building back in for \$314,207.00. Director Johnston seconded. Motion carried unanimously. Director Kauffman asked if we were satisfied with Pivot Architecture and/or DSL Construction as this project has unfolded. General consensus is yes we are.

New Business: Bob Bennett reported that the Emergency Preparedness Committee

has been meeting to address location of tsunami signage as part of the Emergency Preparedness Plan for the City. Some of the original signs are round and that shape is designated for railroad use. At this point it is not known about funding for that project. The plan will be reviewed by the City Manager next and then on to the council. Bob further reported that the "easement" for a trail from Marine Drive to Springhill Lane does not exist at this time. That issue must be resolved before ODOT can be contacted to set up an open ditch crossing on the east side of Hwy 101.

Disbursements: The bills were reviewed. Director Hallahan moved to pay the bills. Director Guenther seconded. Motion carried unanimously.

Adjournment: As there was no further business the meeting was adjourned at 12:07 PM. The next meeting will be at 10:30 AM on March 11, 2019.

Minutes written and prepared by Frankie Petrick.

Ed Hallahan
Director

Katherine L. Guenther
Director