

YACHATS RURAL FIRE PROTECTION DISTRICT
P.O. BOX 1
YACHATS, OREGON 97498
Phone 541-547-3266 Fax 541-547-4257
E-mail yrfpd@peak.org

MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING
OF FEBRUARY 11, 2019

Call to Order: President Katherine Guenther at 10:32 AM called the meeting to order.

Quorum: It was determined that a quorum was present.

Attendance: Those present: Directors – Katherine Guenther, Betty Johnston and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. Director Cy Kauffman was not in attendance.

Agenda changes or additions: None.

Guests: John Purcell was in attendance taking notes on behalf of Quinton Smith.

Public Input: None.

Minutes: The minutes of the Regular Meeting of January 31, 2019 were read and approved as read.

Correspondence: We received a letter from the IRS concerning a signer on the 941 for the third quarter. Frankie will try to call them and determine what the exact issue is.

Equipment Maintenance: Everything is doing okay.

Training Team Report: None given today.

Activity Report: This report will be given at the next meeting.

District Administrator/Fire Chief Report: Frankie attended the SDAO Conference in Sun River this week-end. Classes included correctly dealing with Veterans applying for jobs; Health Saving Accounts vs Medical Employees Reimbursement Account; Social Media – pros and cons; and EMMA and its new requirements.

The discussion about Social Media and Web pages was expanded to include Director Guenther's input about a web page for minutes and notices for YRFPD. Director Guenther will bring a "sample" to the next meeting on the 28th. General discussion seemed to favor having only a web page and staying away from the social media aspect at this time. It would only require updating the web page we currently have.

Old Business: Director Guenther reviewed the wording in the Conditional Use Permit and believes that we must contact the property owners to the North and South to confirm the type of fence or break between their properties and that of YRFPD. We have a call into Onno Husing at Lincoln County Planning to verify what the county is looking for from those folks that just want ~~it~~ property line left open. We will write a letter to each of them when we can confirm what the county wants.

Ongoing Business: The roof is on the apparatus bays at the new station and the subcontractors are busy with their trades. The administration part of the building is under way and in fact walls are going up quite quickly. We did take Ray Wells Inc. suggestion to have an emergency overflow for the detention pond installed.

Director Hallahan reported that Shelby has been looking very hard at the status of the budget to see if we can add the small building back into the plan. We are awaiting some final figures from DSL that should be available this week to make that decision. Director Hallahan is very hopeful^P that we will be able to add the buildings^P back in.

Disbursements: The bills were reviewed. One of the bills is for dispatch services to the City of Salem. YRFPD has been paying the two bills, one for YRFPD and one for SLA, since dispatch moved to Salem. The rational is that all calls are for YRFPD personnel, whether they are in a fire apparatus or an ambulance. The auditor would like a motion to clarify that for future audits. Director Hallahan wants to be sure we are wording the motion so as to negate future concerns. We will work on a draft for the next meeting. The check for this bill will be included for payment. Director Hallahan moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

Adjournment: As there was no further business the meeting was adjourned at 11:59 AM. The next meeting will be at 10:30 AM on February 28, 2019.

Minutes written and prepared by Sh. P.
Frankie Petrick

E. S. Hallahan
Director

Betty Johnston
Director