

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF NOVEMBER 12, 2018

**Call to Order:** President Katherine Guenther at 10:30 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston, and Ed Hallahan; Shelby Knife Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. Director Kauffman was not in attendance.

**Agenda changes or additions:** Cola discussion, District Administrator evaluation.

**Guests:** Bob Bennett, Yachats Emergency Preparedness Committee Liaison.

**Public Input:** None.

**Minutes:** The minutes of the Regular Meeting of October 25, 2018 were read and approved as read.

**Correspondence:** We received a letter from Yachats City Manager requesting that we acknowledge Bob Bennett as liaison between YRFPD and City of Yachats. Frankie will acknowledge Mr Bennett as liaison for purposes of City of Yachats Emergency Preparedness Committee.

**Equipment Maintenance:** Unit 8 is just back from end of summer service. New filters and fluids were installed due to heavy dust from Conflagration regardless of miles driven.

**Training Team Report:** The team is busy getting the DPSST firefighter current for their annual recertification and the EMT's caught up with their biannual recertification.

**Activity Report:** None given.

**District Administrator/Fire Chief Report:** Frankie reported that the Best Practices Form has been returned to SDAO and we will see a check back for our efforts. Frankie, Shelby and director Hallahan reviewed the property and vehicle values. We have changed some replacement values to functional for the older apparatus. This year SDAO wishes us to itemize some of the big ticket items for inland marine coverage, but it should not require an increase in the overall value. We need to complete the transfer 8239 back to SLA. Frankie and Shelby will be looking at that soon. The cost to YRFPD won't change as SLA currently covers the cost of the vehicle insurance.

Frankie reminded the Board that it is that time of year to review possible COLA amount and evaluations for raises. We are not exactly sure how that will be working due to the

collective bargaining agreement. We will check with legal counsel to make sure we are doing it correctly. Some discussion was held about evaluations and COLA for non-union employees as well. We will also address that with legal counsel.

**Old Business:** Director Johnston had great success with her summer class for children and she talked to Senitila at Da Noble House and they do not have an afternoon program for children at this time. Director Johnston is having some back issues and due to the lack of a program, she will hold off for a while on trying to set one up.

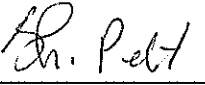
**Ongoing Business:** The pile driving is complete and went quicker than planned. The detention pond is almost planted as well. We will have some expense for planting outside of the contract due to some extra work required for the knotweed issue. Laurel Gardens will be billing us direct for the extra work.

**New Business:** Shelby handed out the evaluation worksheet for District Administrator evaluation. Those will be completed and returned to him for discussion at the December meeting.

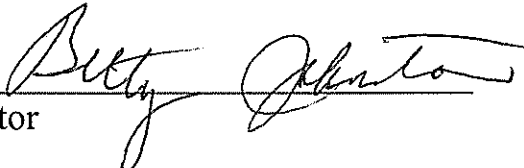
Mr Bennett advised us that Larry Nixon and Rick McClung will be co-chairing the Emergency Preparedness Committee for the upcoming year. Mr Bennett will be back as chair for the following year.

**Disbursements:** The bills were reviewed. Director Hallahan moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 11:46 AM. The next meeting will be at 10:30 AM on December 10, 2018.

Minutes written and prepared by   
Frankie Petrick

  
Director

  
Director