

YACHATS RURAL FIRE PROTECTION DISTRICT  
P.O. BOX 1  
YACHATS, OREGON 97498  
Phone 541-547-3266 Fax 541-547-4257  
E-mail [yrfpd@peak.org](mailto:yrfpd@peak.org)

MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF JULY 26, 2018

**Call to Order:** President Katherine Guenther at 10:31 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston and Ed Hallahan; Shelby Knife Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. Director Cy Kauffman was not in attendance.

**Agenda changes or additions:** Director Hallahan asked for update about the crew on Conflagration.

**Guests:** Bob Bennett is part of the Emergency Preparedness Committee for the City of Yachats and he advised us that as part of the Tsunami Ready update, the City is reviewing any agreements or understanding they may have with us. We will need to review our preparedness plan to make sure we are on the same page as the city.

**Public Input:** None.

**Minutes:** The minutes of the Regular Meeting of July 9, 2018 were read and approved as read.

**Correspondence:** None received.

**Equipment Maintenance:** Frankie reported that once again Unit 9, the new brush rig is back and we believe ready to go.

**Training Team Report:** No report given.

**Activity Report:** The month of June saw us with 60 responses. General medicals 29, Ground level falls 8, CPR 5, Fire alarms with no fire 4, Mutual aid 4, burn complaint 4, MVC 3, Public assist 2, and OB 1.

The crew went to the Substation Conflagration east of The Dalles and then on to the Grants Pass area where several fires are burning. Forecast is that the crew will be down south for the full fourteen day period allowed by the state.

**District Administrator/Fire Chief Report:** Referred to on-going business.

**Old Business:** Referred to on-going business.

**Ongoing Business:** The road has been widened at the new property and the trees are being felled. The limbs are being piled for future chipping and work is progressing.

**New Business:** ODOT Permit was received and posted at the job site as required by the accompanying letter.

We have a telephone conference with Moody's Rating Service on August 1 to review the financial status of the District. Moody's does this yearly to let the investors know our worthiness.

Our longtime volunteer and renter is moving to California to be near her family. We wish her much happiness but will miss her greatly. She has been the part-time office staff for several years as well as Chaplain for YRFPD. Frankie would like to turn the house into sleeping quarters for staff so they don't have to sleep in the meeting room. Frankie has contacted CLPUD and City of Yachats for bills to come to us instead of Sheila. Her family will be here the week-end of Labor Day to move her.

Director Johnston has been working on her power point for basic preparedness for ages 6 – 15. She has a schedule for doing presentations and we will help where we can. A big "Thank you" to Director Johnston for all her work over the years with helping to prepare the community for disasters.

**Disbursements:** The bills were reviewed. Director Hallahan moved to pay the bills. Director Johnston seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 11:44 AM. The next meeting will be at 10:30 AM on August 13<sup>th</sup>.

Minutes written and prepared by Frankie Petrick  
Frankie Petrick

Ed Hallahan  
Director

Katherine J. Gwenther  
Director