

YACHATS RURAL FIRE PROTECTION DISTRICT  
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MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF JULY 9, 2018

**Call to Order:** President Katherine Guenther at 10:35 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Betty Johnston and Ed Hallahan; Eric Stafford and Scott Spaulding FF/EMT-P; Shelby Knife Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick. Director Cy Kauffman was not in attendance.

**Agenda changes or additions:** None.

**Guests:** None.

**Public Input:** None.

**Minutes:** The minutes of the Budget Hearing Meeting and the Regular Meeting of June 22<sup>nd</sup> were read and approved as read.

**Correspondence:** We received a letter from Newport Professional Firefighters Association, IAFF Local 4619/Yachats Rural Fire Protection District ERB Case No RC-00918 – Petition for Representation without Election (card check).

**Equipment Maintenance:** Unit 10 seems to still be having issues with the front brakes. It will be headed back to Alan Brown for a check. Unit 9 is due to be headed back from Hillsboro.

**Training Team Report:** The crew is ready for wildland fires as they may arise and the rope team drill at Cooks Chasm last week went very well.

**Activity Report:** None given.

**District Administrator/Fire Chief Report:** Referred to on-going business.

**Old Business:** Referred to on-going business.

**Ongoing Business:** Frankie asked Pivot for information about the holdup with the ODOT permit. It seems that ODOT wanted a certificate of insurance and \$1,500.00 bond or a check. The insurance certificate was provided by WHA and Frankie sent a check in lieu of the bond. Hopefully that is what was missing from the application.

Frankie received concerns from two residents next to the new property. They are concerned about the type and height of fencing along their property. They have requested a tall sound barrier type fence. Frankie sent a request to Pivot concerning the types of sound barrier that might be appropriate. The conditional use requirement simply states fencing. We will

work with the property owners to solve the problem.

Frankie reported that the piling has been delivered to the site for the proposed drilling in August.

**New Business:** Frankie provided a current summary of the salary and benefits for YRFPD employees. We originally set it up in 2014 with a review date of five years. We will be reviewing that due to BOLI Wage changes and reviewing industry standards.

**Executive Session:** President Guenther adjourned regular session at 11:14 AM. The notice from legal counsel Diana Moffat was read as is required by ORS 192.660(2)(d). President Guenther opened the executive session reminding everyone that no decisions are made during executive session and those in attendance were Directors Johnston and Hallahan; S Knife and Frankie Petrick. At 12:14 PM executive session was closed and the regular meeting was reconvened with those that left for the executive sessions were invited to return.

**New Business:** President Guenther moved to have the District Administrator be the person to answer questions concerning wages, hours, benefits and anything related to employees outside of a meeting with the Board in public session. Director Hallahan seconded. Motion carried unanimously.

Frankie reported that the budget info that is required to be filed with the county will be done on Friday July 13<sup>th</sup>.

**Disbursements:** The bills were reviewed. Director Johnston moved to pay the bills. Director Hallahan seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 12:32 PM. The next meeting will be at 10:30 AM on July 26<sup>th</sup>.

Minutes written and prepared by Frankie Petrick  
Frankie Petrick

Ed Hallahan  
Director

John Johnston  
Director